

COMMUNITY RELATIONS COMMISSION

Regular Meeting Agenda

May 6, 2019

4:00 PM

City Hall - Executive Conference Room

800 Municipal Drive

1. Call to order
2. Establishment of Quorum
3. Introduction of Guests
4. Approval of Minutes
 - a. April 1, 2019 Minutes (ACTION REQUIRED)
5. Open Meeting Resolution (ACTION REQUIRED)
6. Immigration Forum Follow Up
 - Evaluation/Feedback
 - Discussion of Topics (2nd quarter)
7. Commission Business
 - Aaron Kayonie – Follow Up
 - Civility First Sundays – Follow Up
 - Handouts/Giveaways Purchase
 - CRC's participation in upcoming events
 - Mayor's Initiative Update
8. Adjournment

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and need an auxiliary aid or service, please contact Joanna Oliver at 599-1379 prior to the meeting so that arrangements can be made.

COMMUNITY RELATIONS COMMISSION

Meeting Minutes

APRIL 1, 2019

City Hall

Members Present: Lynn Love, Cheri Floyd, Larry Moore, Pat Gross and Sherrie Chenault

Members Absent: Diana Kinney

Staff Present: Julie Baird, Ass't City Manager, Georgette Allen, Public Relations Officer and Joanna Oliver, Secretary

Guest Present:

CALL TO ORDER

Chairman Lynn Love called the meeting to order at 4:00 p.m. with a quorum of members present the following procedures were duly had and taken.

APPROVAL OF MINUTES

Pat Gross made a motion to approve the March 4, 2019 minutes with the change of the date from February to March. Cheri Floyd seconded. Motion carried.

COMMUNITY RELATIONS FORUM UPDATE

Georgette Allen gave us an update on the first bi-annual series of forums. It is scheduled for April 18th at 6:00 at the Civic Center with Scott Michlin to Emcee. San Juan Safe Communities Initiative will video the event. There will be up to 6 panelist from various organization participating including a CRC Commissioner. This event will cover the topic of policing and immigrant communities. The Panelists will be responding to written questions from audience members at the end of their discussions. Lynn will distribute flyers in Kirtland, Pat Gross will handle Aztec and Larry Moore for Bloomfield.

CIVILITY FIRST CAMPAIGN

There was a lengthy discussion regarding the Civility First Campaign as a whole including the street pole banners, utility bill inserts, and forums/events quarterly targeting diverse audiences. It was suggested that 2 Commissioners take each quarter and promotes 1 or 2 of the Civility traits. Julie suggested looking at the poles with the traits on one side and a sponsoring business and/or citizens on the other side. Pat Gross suggested looking at getting a new logo or just a phrase. Georgette Allen will look into this. It was also suggested that the concept of the Civility First Sundays not be a standalone but be incorporated into the Campaign Initiatives.

ADJOURNMENT

Meeting was adjourned at 5:16 p.m.

Lynn Love, Chairman

Joanna Oliver, Secretary

INTER-OFFICE MEMORANDUM

CITY OF FARMINGTON • CITY ATTORNEY'S OFFICE

800 Municipal Drive · Farmington, NM 87401 · E-mail: mcoyner@fmtn.org · Phone: (505) 599-1120

Date: March 12, 2019

To: Joanna Oliver, Office Manager, General Services

From: Melody Coyner, Paralegal

Re: Open Meetings Resolution – 2019
COMMUNITY RELATIONS COMMISSION

Attached is the 2018 Open Meetings Resolution for the Community Relations Commission (CRC). Please schedule this resolution for consideration on the agenda of the meeting of the **Community Relations Commission on May 6, 2019, at 4:00 p.m.** This is necessary to satisfy the requirements that the City Council has set in regard to proper notice for meetings of public bodies of the City of Farmington in conformance with the Open Meetings Act. **It is necessary that you schedule the Resolution for the agenda of this meeting in particular and that a quorum be present to vote on this Resolution.**

Please proof read the Resolution and ensure that the correct day, time, place and the office location where agendas can be picked up is shown. If this information is **not** correct, **please notify me immediately** and I'll prepare a revised Resolution and get it to you prior to the above scheduled meeting. Should the CRC during the above scheduled meeting vote to **CHANGE** the meeting day/time/place, etc., from that information shown on the attached Resolution, **please contact me immediately following your meeting**, and I will provide you with a replacement Resolution for signature by your commission's chairperson.

The Open Meetings Act requires that the day, time and place of regular meetings be established, and that the commissions, committees and boards of the City not vary from that regular meeting schedule whenever possible. Once adopted any deviation from the adopted schedule will require you to publish a "special notice" to comply with the Open Meetings Act. ***If for any reason the Community Relations Commission elects to change the day, time or place given in the resolution, please notify this office as soon as possible*** so that we may alter the notice of regular meetings which is permanently posted and give other appropriate notice to the public.

Thank you for your time and patience in helping us to comply with the provisions of the Open Meetings Act. **Please return the original Resolution to Legal after it has been signed and keep a copy for your file.**

Attachment

RESOLUTION

A RESOLUTION SETTING AND ESTABLISHING A REGULAR MEETING DAY, TIME AND PLACE FOR THE COMMUNITY RELATIONS COMMISSION PURSUANT TO CITY COUNCIL RESOLUTION NO. 2013-1466 AS RATIFIED

WHEREAS, pursuant to the provisions of Resolution No. 2013-1466 as ratified, each board, commission, committee or other policy making body of the City of Farmington which holds regular meetings shall annually, subject to the ratification and approval of the City Council of the City of Farmington, establish a regular meeting day, time and place; and

WHEREAS, the Community Relations Commission of the City of Farmington has determined and does recommend to the City Council that the regular meeting day, time and place of the Community Relations Commission of the City of Farmington and the location where a copy of the agenda of such meetings shall be as set forth in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY RELATIONS COMMISSION OF THE CITY OF FARMINGTON:

That the regular meeting day, time and place of the Community Relations Commission of the City of Farmington shall be held on the 1st Monday of each month at 4:00 p.m. in the Executive Conference Room, Municipal Building, 800 Municipal Drive, Farmington, New Mexico. Should the 1st Monday of the month fall on a holiday recognized by the City of Farmington, then the meeting will be held the following Monday at 4:00 p.m. The location where a copy of the agenda of the regular meeting may be inspected seventy-two (72) hours in advance of such meeting shall be at the Administration Office, Municipal Building, 800 Municipal Drive, Farmington, New Mexico.

PASSED, SIGNED, APPROVED and ADOPTED this _____ day of May 2019.

By: _____
Chairperson, Community Relations Commission