



MINUTES
Metropolitan Redevelopment Agency
Board of Commissioners – February 19, 2019

Commissioners Present	John McNeill, D.D.S. - Chair Jill Tanis – Vice-Chair Doug Dykeman Elizabeth McNally Greg Mills
Commissioners Absent	None
Staff Present	Michael Bulloch Mary Holton Sherry Roach David Sypher Karen Walker Warren Unsicker
Others Present	Liza Miller (Via phone)

1. Call to Order

The meeting was called to order at 4:00 p.m. by Chair John McNeill, and there being a quorum, the following proceedings were duly had and taken.

2. Approval of the January 19, 2019 and February 12, 2019 Minutes

A motion was made by Commissioner Tanis and seconded by Commissioner Mills to approve the minutes of the January 19, 2019 meeting. The motion passed unanimously 5-0.

A motion was made by Commissioner Tanis and seconded by Commissioner Dykeman to approve the minutes of the February 12, 2019 meeting. The motion passed unanimously 5-0.

3. Recommendation to City Council regarding final approval of the MRA Plan Update

Commissioner Tanis acknowledged the work and diligence that has been accomplished on the MRA Plan. Ms. Tanis pointed out some issues with exhibit C-33 on rental rate and vacancy trends, and the information section below the C-34 graph. She said most of the typos that she had mentioned previously have been changed, but not all of them. Ms. Tanis recommended that those issues be addressed. Liza Miller clarified the changes Ms. Tanis was asking for.

Commissioner Dykeman said he spent time on the section about historic preservation. Mr. Dykeman pointed out a technical problem with the map on B-20. He said the Thomas Jefferson Arrington house is not shown correctly on the map. The Hopkins place is also not shown correctly on the map. Mr. Dykeman suggested the Thomas Jefferson house should be listed as the Thomas Jefferson Arrington house or the Arrington house.

Commissioner Mills pointed out a discrepancy in the percentages of exhibit B-11 on page B-27. Other typos were mentioned on pages B-35, C-14, C-37, D-3.

Commissioner McNally noted that the document reads better and she appreciates the edits that have been made. Various minor revisions were noted. Ms. McNally mentioned an issue with the color scheme on exhibit B-7. She asked that the legend be clarified concerning 'parks'.

Chair McNeill noted the attention to detail and improved market analysis.

A motion was made by Commissioner Dykeman to recommend approval of the MRA Plan Update Draft to City Council with the discussed corrections. The motion was seconded by Commissioner McNally. The vote was 5-0.

4. Downtown Complete Streets Update-Sherry Roach

Sherry Roach said the site furnishings recommendations for design elements were given to MRWM on January 31, 2019. She has asked MRWM Consultants to have the development of the design elements ready so this item can be added to the MRA March 19, 2019 agenda.

The off-site signage design is on schedule. Ms. Roach said a portion of these plans will be submitted to NMDOT, New Mexico Department of Transportation, to receive approval for several signs proposed to be placed in the NMDOT right-of-way.

The City Electric Department started upgrades in the alleys on January 24, 2019. They are making improvements to the design and have been able to eliminate power outages to the downtown businesses during the process.

BRP classes began February 11, 2019. Attendance was good. The next meeting is on March 18, 2019 and will focus on social media.

The Downtown newsletter goes out biweekly and discusses events, construction status, and new businesses in the downtown area.

Ms. Roach said she attended a pavement management meeting with the City Public Works Department. She presented tentative projects in the downtown area for this year. Ms. Roach mentioned several water line improvements and capital improvement projects downtown, resurfacing and annual pavement maintenance, as well as storm system repair projects.

For the Complete Streets Project, plans for grading and drainage will be ready by early March. By mid-May 90% plans should be ready, and 100% plans by July 4.

Right-of-way plats are in the process of field investigation. A storm water pollution prevention plan should be ready by August.

Commissioner McNally asked to have access to the draft proposal so the Commissioners can see what is included in the scope of work. Ms. Roach said she would be able to provide the draft.

5. Downtown Farmington Updates

Michael Bulloch said he did a series of Shop Small promotions on social media for Valentine's Day.

Mr. Bulloch said he has not yet been able to meet with Ivan Lee on an Art in the Alley project for a mural for the alley side of HQ, 119 W. Main. He mentioned that John Cogan has expressed interest in painting a mural.

New panels for the Historic Photo Mural were received for the Downtown Junkers Pocket Park, but were damaged again during shipping. New Mexico MainStreet and the New Mexico Resiliency Alliance have been very understanding about the unforeseen delays.

A visit from the ACD Consultants was on January 30, 2019. Mr. Bulloch said he will begin to set up meetings with the 15 confirmed members for the Coordinating Council.

Mr. Bulloch mentioned that Farmington was not chosen for the New Mexico Gas Placemaking Grant. The foundation recommended applying for the New Mexico Resiliency Alliance Creative Communities Grant.

Mr. Bulloch said he went to the Creative Placemaking Leadership Summit in Albuquerque and presented on creative place making. He said he and Shaña Reeves went to the Santa Fe Winter Leadership Quarterly. There were presentations on the public and private sides of property development.

6. Business from:

a. **Floor** – There was no business from the Floor.

b. **Chair** – Chair McNeill requested that the Commissioners discuss the implementation of the MRA Plan at the next MRA meeting.

c. **Members** – There was no business from the Members.

d. **Staff** – Warren Unsicker mentioned Senate Bill SB 78, Election for sale of NM Produced Liquor which allows for the sale of locally produced spirits. This Bill will be voted on today.

7. **Adjournment:**

A motion was made by Commissioner Tanis and seconded by Commissioner Dykeman to adjourn. The Metropolitan Redevelopment Agency Board of Commissioners meeting was adjourned at 4:52 p.m.



John McNeill, Chair



Karen Walker, Administrative Assistant