

The February 2017 **Gross Receipts Tax** report is shown below. February reflects December business activity.

	<u>Month</u>	<u>YTD</u>
February FY17 GRT Received (Gross)	\$ 4,778,422	\$ 32,595,241
February FY17 Budget	\$ 4,545,424	\$ 34,165,028

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of February	5.4%	\$ 242,998
Fiscal Year To-Date	(4.6%)	(\$ 1,569,787)

**Month-Over-Month Comparison  
February - FY2017**

Single Month	February FY17	February FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 77,831	\$ 157,813	\$ (80,000)	( 51%)
Construction	316,129	209,862	106,000	51%
Manufacturing	118,234	165,380	(47,000)	( 28%)
Wholesale Trade	124,907	253,208	(128,000)	( 51%)
Retail	2,421,502	2,200,176	221,000	10%
Prof, Scientific, Technical	166,778	172,427	(6,000)	( 3%)
Healthcare & Assistance	357,897	335,965	22,000	7%
Accommodations / Food Svc.	389,372	338,334	51,000	15%
Other Services	329,279	457,609	(128,000)	( 28%)
Misc./ Unclassified	486,493	221,138	265,000	120%
Total	\$ 4,788,422	\$ 4,511,913	\$ 276,000	6.1%

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - February FY2017**

8 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 830,001	\$ 1,575,969	\$ (746,000)	( 47%)
Construction	2,310,325	2,281,945	28,000	1%
Manufacturing	1,252,100	1,488,497	(236,000)	( 16%)
Wholesale Trade	970,803	1,497,248	(526,000)	( 35%)
Retail	14,046,869	13,440,571	606,000	5%
Prof, Scientific, Technical	1,386,055	1,412,641	(27,000)	( 2%)
Healthcare & Assistance	2,765,899	2,809,370	(43,000)	( 2%)
Accommodations / Food Svc.	3,026,237	2,751,503	275,000	10%
Other Services	2,616,049	3,742,312	(1,126,000)	( 30%)
Misc./ Unclassified	3,390,901	2,997,582	393,000	13%
Total	\$ 32,595,239	\$ 33,997,638	\$ (1,402,000)	( 4.1%)

**Requests for Information:** 39 requests to inspect public records were processed.

**Business Registration:** 34 new business registrations and 222 business registration renewals were processed during the month of February, 2017. Approximately 600 delinquent notices were mailed to businesses that have not yet renewed for 2017.

**Solicitors:** Thirteen licenses were issued to Taylormade Enterprises (Matthew Allen, Benjamin James, Jason Vanwormer, Elias Harwood, Sophia Lopez and Darin Markham) and Fluent Home (Jeffrey Moser, Dan Erickson, Brandon Kelly, Jake Potter, Kyle Kasper, Cody Chipman and Trevor Maddox). Solicitor licenses are valid for three months. If the salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

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## AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

### 3/14/17 CC - Linda absent

\*HIDTA Grant Modification #3 (Farley/Region II)  
Appeal of ARB decision regarding Next Century Gadgetry (D. Smylie/Lopez)  
?Civic Center Update (Mayes)  
Ordinance re: business registration (final action) (Breakell)  
Closed meeting – Update on Tax & Rev litigation (Breakell)  
Closed meeting – city manager evaluation (Mayor)

### 3/21/17 WS - Nate and Rob absent

FCED Update (Warren Unsicker, Executive Director)  
Informational session regarding Public Improvement Districts (Breakell)  
Ordinance re: campaign contribution reports (permission to publish) (Smylie)  
Ordinance re: Farmington Lake (permission to publish) (Breakell/Stryon)

### 3/28/17 CC

La Plata Ranch Formation (Breakell)  
Proposed ordinance re: campaign contribution reports (discussion) (Breakell)  
Proposed ordinance re: Farmington Lake (discussion) (Breakell)

### 4/11/17 CC

Proposed ordinance re: campaign contribution reports (final action) (Breakell)  
Proposed ordinance re: Farmington Lake (final action) (Breakell)

### 4/18/17 WS

Introduce Capital Improvement Plan (Mayes)  
Water Sharing Agreement (Montoia/Sypher)

### 4/25/17 CC

### 5/2/17 SP WS – advertise

FY18 Preliminary Budget presentation (Mayes)

### 5/3/17 Community Input Meeting – 6 p.m. at Library – Advertise

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- **Building Inspections Activities:**

Permits were issued for the following projects:

1. Interior remodel, Stotz Equipment, 1201 Troy King Road.
2. Shell only building, New, Starbucks, 2900 East Main Street.
3. Shell only building, New, Peterson Properties, 3000 East 20th Street, Suite D
4. Shell only, Addition, New, 205 West Broadway.
5. Tenant improvement, New Mexico Alternative Care, 534 East Broadway.

Plans ready to permit:

1. New Denny's, (Demolish Old Denny's), 600 Scott Avenue
2. New Fuel Tank, United Rentals, 171 Browning Parkway.
3. New Ortega Metal Works, 760 South Miller Avenue.
4. Façade, Lou Go's, 406 West Broadway.
5. Interior remodel, Good Will, 1861 North Hutton Avenue.
6. Shell only building, New, Shops at Main, 4906 East Main Street.
7. Tenant Improvement, New, Starbucks, 2900 East Main Street.
8. Tenant Improvement, New, Chipotle Mexican Grill, 4906 East Main Street, Suite102.
9. Solar Panels, Target, 4900 East Main Street.

Plans are currently under review for the following projects:

1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. Shell only building, New, Crown Plaza, 2050 Knudsen Avenue.
3. New Smith's Fuel Center, 600 East 20th Street.
4. Revised plans, Blake's Lota Burger, 5210 East Main Street

The Division issued a total of 64 building permits with a valuation of \$2,680,942, issued 3 building permits for new single-family homes, issued 1 building permit for 1 new commercial building, performed 1 final inspection of a new single-family home, performed 2 final inspections for new commercial buildings, and performed a total of 422 inspections. The Division also processed 3 public record requests.

- **Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 SUP petition; 2 variance petitions; 1 appeal of an administrative decision; 3 summary plats; 1 administrative adjustment; 10 business license zoning verifications; 6 address verification/assignments; 4 zoning verification letters; 1 auto dealer certification; 15 UDC violation complaint inspections; 12 UDC violation complaint re-inspections; 8 zoning code violation letters; reviewed 64 sets of building permit plans for UDC compliance; 4 Public Records Requests; and, met with 72 counter visitors to answer inquiries and/or approve permit plans.
2. Staff is continuing to assist with the LaPlata Ranch PID Review.
3. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other City departments and outside agencies. Staff is continuing negotiations with the Evaluation Committee's highest-rated contractor for the Project's Construction Plans RFQP.

- **Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete the 2016 Annual Action Plan tasks, the environmental review for the Main Street Complete Streets project, and update project activities in IDIS.
2. On Feb. 14, the City Council approved a minor amendment to the 2015 Annual Action Plan to reallocate a total of \$7,000 to the two (2) 2015 Capital projects.
3. Staff attended the first session of the 2017 New Mexico Housing Toolkit workshop in Albuquerque.

- **Metropolitan Planning Organization (MPO) Activities:**

1. The Technical Committee met on February 8 and February 16, and the Policy Committee met on February 23. Both committees considered TIP/STIP Amendment Direction from NMDOT and a Resolution to NMDOT. TIP Project Updates, updating the MPO Bike/Ped Plan, UPWP Planning Activities, a new MPO website, and bridge conditions in the region were also discussed.

**Administration**

1. FY 2018/2019 Budget Work Continued.
2. Additional information provided to PUC related to the Integrated Resource Plan.

**Business Operations**

- New Service work orders - 20 released to Line Department for construction; new projects include service for a new office building on College Blvd and to serve added load at a JNC Supply on E. Broadway.
- Worked with IT regarding development of a City website Electric Bill Calculator with FEUS new rates effective Mar 1, 2017. Customers can estimate future FEUS electric bills using this Bill Calculator.
- Ongoing FEUS FY2018/2019 budget preparation.

**Customer Service**

- New electric rates, some with a new structure, created in HTE for March 1, 2017 effective date.
- Winter quarter update for sewer customers.
- In Feb (Jan terminations reported in Mar), 125 collection accounts worked totaling \$134,489. This large number included one very large account due to a bankruptcy of \$115,228 of which \$45,900 should be received from a surety bond, leaving \$69,328 due on the one account. Other than this one account, 56 accounts have been collected for \$7,029, leaving 68 accounts outstanding for \$12,232. If payment is received on the surety bond for \$45,900, the total outstanding for the 68 + 1 customers will be \$81,560. Of this amount, 7 customers are deceased with a total balance outstanding that will not be sent to The Advantage Group of \$1,219. So for Feb, 62 accounts totaling \$80,341 will be sent to The Advantage Group for additional collection efforts. In Feb we had 173 LIHEAP verifications and 167 payments (2 from last month); and currently 8 payments are due. In March we will have 142 accounts totaling \$25,399 to be researched.
- The Jan collection report from The Advantage Group showed 46 accounts collected, \$6,258 received & a \$923 fee.

**Compliance, Environmental, Safety**

1. Safety: 1 OSHA Recordable Event in February.
2. Safety: Training with Line Department, and work on job site safety audit forms.
3. Compliance: Conducted Event Reporting and Cyber Event training sessions/drills.
4. Compliance: Continued effort related to operational planning and outage coordination in relation to new standards.
5. Environmental: Multiple reports submitted as required to agencies.
6. Environmental: Continuous Emission Monitoring equipment upgrade progressing as scheduled for Animas and Bluffview.
7. Environmental: Osprey platform project at Navajo Dam has received final approval for construction.

**Engineering:**

1. Cottonwood Substation: Grading and draining work has begun on February 13, 2017.
2. Transmission Inventory work continues.

Customer Inquiries: 53      Estimates: 25      Work Orders Written by EE: 27      Transformer Checks: 15  
Meter/Quad Spots: 0      Work Orders Released by EE: 20      Easements Obtained: 4      Easements Renewed: 3

**Transmission and Distribution:****Construction/Maintenance:**

1. Three HLT reclosures installed on the Hart Canyon Circuits.
2. 20<sup>th</sup> Street Underground conversion continues. Cutovers to underground in progress.
3. Bergin to Vista tie work continues. Total length of line is 7 miles.

Construction WOs Completed: 16      Maintenance WOs Completed: 34      Tree Trimming WOs Completed: 101  
Customer Trouble calls: 51      Street Light locations maintained: 52

**Relay/Substation/Meter:**

1. Relay: Installed new Remote Terminal Unit (RTU) at Praxair Substation
2. Relay: Performed NERC compliance testing at Navajo Generation and Dwight Arthur Substation.
3. Substation: Repaired and tested Sullivan 602 breaker.
4. Substation: Tested oil bladders for transformer maintenance.
5. Meter: Completed quarterly evaluation of long term inactive meters.
6. Meter: Continued inspections and testing of devices.

New Service Installations: 8      Meters Tested: 251      Power Quality Checks: 2  
Meters Verified: 13      Tampering: 4  
Disconnect tags mailed: 4899      Field disconnect notices: 1607      Regular Reconnects: 33      After Hours Reconnects: 148

**Generation:**

1. Continued work on the updated Integrated Resource Plan (IRP), presented informationally to PUC.
2. Navajo Hydro #2 outage continues. Contractor in assembly of unit for commissioning late March.
3. Worked with vendors to scheduled installation of the Hydro Draft Tube for the Animas Restoration Project.
4. Installing CEMs cabinet at Animas and analyzers at Bluffview.

**Fuel Sales & Purchases:**

- |   |  |
|---|--|
| 1. Animas total estimated gas sale – 124,100 mmbtu: | Bluffview total estimated gas sale – zero mmbtu. |
| 2. Animas estimated gas buy back – zero mmbtu.      | Bluffview estimated gas buy back – zero mmbtu.   |

**Control Center:**

1. Working on NERC IRO17 (Outage Coordination) with engineering and SCADA groups.
2. Working on OSI System Study Tool for operational planning.

**System Outages:**

Circuit 842 Bergin 02/13/2017 related to blown transformer.

Circuit 2202 Mesa 02/22/2017 HLH activated while in maintenance mode.

**Operating Statistics:**

Animas Plant MWh: 0

Bluffview Plant MWh: 36,866

Navajo Plant MWh: 7,775

San Juan Plant MWh: 14,281

WAPA MWh: 5,783

Purchase MWh: 15,209

Average Purchase Price: \$ 46.39/MW

Purchased Power cost: \$705,554

Peak Demand MWh: 132 Annual increase (decrease): (14.39%)

Monthly System Energy MWh: 704,501 Annual increase (decrease): (7.36%)

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<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	0
Brush/Grass Fires	0
Rubbish/Dumpster Fires	5
Other Fires	1
Rescue/Emergency Medical	482
False Alarms	42
Mutual Aid Given	0
Hazardous Materials Response	10
General Hazard Response	5
Other Responses	202
<b>TOTAL</b>	<b>751</b>

### ***TRAINING***

- EMS Training: Annual CPR refresher by Eng. Rix.
- Company Training: PEER support training conducted by Dr. Rogers.
- Officer Training: Blue Card CTC lab conducted at Station 6.
- Company Training: Live fire training at San Juan College.
- Company Training: FFD and FPD conducted joint active shooter training at the old Tibbetts Middle School.
- Company Training: Horizontal Standpipe evolutions conducted at the old Tibbetts middle school.
- Company Training: Hazardous Materials recognition training.
- Several FFD members attended an ICS 300 class at San Juan County Fire Operations Center.
- Several FFD members attended a Fire Officer 1 class at San Juan College.
- Several FFD members attended a FEMA Mass Fatalities Planning and Response for Rural Communities class hosted by the National Guard.
- Several FFD members attended a FEMA Sports and Special Event Evacuation Training and Exercise course.
- Several FFD members participating in advance EMS education (Paramedic and EMT-I classes).
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: A-Shift
  - o Hazmat Team Maintenance: B-Shift
  - o Wildland Team Maintenance: C-Shift

### ***MISCELLANEOUS***

- Numerous public events, station tours, and fire safety talks to include EMS standby for the National Guard, participation in the Mayor Volunteer dinner, and multiple station tours and community educational opportunities.
- Three FFD Team members participated with FPD's S.W.A.T. monthly training activities.
- Annual extrication and servicing of extrication tools conducted at Fire Station 6.
- FFD performed a tour for 911 Dispatchers in training.
- FFD members attended the annual Homeland Security meeting at the Civic Center.
- FFD airport engineer attended a runway safety meeting hosted by the Airport Manager.
- FFD conducted a Lieutenant assessment.
- FFD members attended the monthly LEPC meeting at the National Guard Armory.
- FFD members participated in the demonstration of several extrication tools.
- Continued discussions relating to mobile integrated health, with San Juan Regional Hospital and other community partners.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 486
- Service Calls Completed 10
- PM Services Completed 85

**Building & Maintenance Division:**

- Active Job Orders 247
- Completed Job Orders (Month) 98
- Completed Job Orders (YTD) 216

**Maintenance Projects:**

Planning and materials underway for Ricketts Park fiber  
 Permanently closing and walling in garage doors in traffic  
 Stripping and painting pillars at Gateway Museum  
 Relocate Clerks office file cabinets, power, data, communication, etc.

**Status of Construction Projects:**

Animal Shelter maternity area – 80% complete  
 Metal roofing installed at RC park – 95% complete  
 Energy Upgrades – preparations continue, meter installation, schedule due 3/13  
 Rug Museum – Plans under review at CID

**Red Apple Transit****Ridership Numbers:**

Blue:	2429
Green:	1682
Purple:	1528
Red:	883
Yellow:	1606
Saturday:	312
Aztec:	625
Kirtland:	424
Bloomfield:	0
Dial A Ride	343

**Total Ridership this Month: 9,832****Total Ridership Year to Date: 18,990** (January through this month)

**Advertising**

<b>Bus #</b>	<b>Organization</b>
10275	Civility First: Citizenship
10276	Open (Pending Dancing with the Stars)
10418	Open (Pending Dancing with the Stars)
10419	Downtown Association: Shop Downtown (Affixed Jan 2017)
10420	Open (Pending Library Summer Reading)
10500	Open (Pending Library Summer Reading)
10501	Downtown Association: Shop Downtown (Affixed Jan 2017)
10502	Open
10541	Open

**Chama, Dulce, Farmington Route Planning**

Had teleconference with NCRTD out of Espanola to begin coordination of a route between Chama, Dulce, and Farmington. The Jicarilla Apache Nation (JAN) has received a Federal grant for a bus route from Chama to Dulce to Farmington. The JAN does not have a bus system so they are partnering up with NCRTD to provide the bus and drivers. This route will provide a means of transportation for them to come into Farmington for doctor's appointments and shopping as Dulce does not provide the needed services. Once riders arrive in Farmington, they can transfer onto Red Apple (pay fare) to get to their destination. NCRTD will be visiting the City of Farmington in April to see the Red Apple buy system operations.

**Ride Right Operations Support Manager Visit**

Ride Right Operation Support Manager, Mark Frailey visited the City of Farmington. While here, he checked on Ride Right operations working closely with the General Manager. He assisted the GM with ensuring TSA requirements are met and plans to come back to assist with prepping for the upcoming Triennial Inspection in July.

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(Y-T-D percentage Change)

	Current Month February 2017	% Change	Previous Year February 2016
Enplanements:	324	260.00%	90
Deplanements:	342	225.71%	105
Air Traffic Operations	2,821	-1.64%	2,868
Fuel Flowage ( <i>gallons</i> ):	21,783	40.87%	15,463
Car Rental Revenue:	\$ 5,000	0%	\$5,000

Human Resources Monthly Report – February, 2017

PERSONNEL DIVISION

Job Postings:

Regular/FT - 5

Temp/SN - 10

Inter-Department -

Inter-Division - 1

New Hires

Temp./SN - 25

Regular/FT - 4

Terminated:

Temp/SN - 12

Regular/FT - 4

PAYROLL

**PP# 3**

Printed Direct Deposits 252

Regular Checks 58

Emailed Direct Deposits 676

Total Checks printed 986\*\*

Gross Pay \$1800361.32

Net Pay \$1136723.27

Regular Employees 749

Temporary Employees 243

**PP# 4**

Printed Direct Deposits 252

Regular Checks 57

Emailed Direct Deposits 683

Total Checks printed 992 \*\*

Gross Pay \$ 1798837.54

Net Pay \$ 1138533.41

Regular Employees 752

Temporary Employees 247

*\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance*

HR General

- Received Family Friendly business award from State
- Drafting proposed changes to administrative regulations
- Finalized proposed ID badge policy
- Rollout schedule for workers compensation software (TEAMS) Transitional Employment Assignment Management System.
- Completed seasonal and retirement id badges.

*Application Services Division***High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued automating routine tasks
- Started development of solar calculator for FEUS
- Bulk HTE permission re-work for Public Works
- Resolved numerous programming issues and created several reports
- Continued training new IT Support Specialist on common Helpdesk tasks
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

168 tickets created

152 tickets closed

Average satisfaction rating of 4.5 (out of 5) based on 6 responses

*GIS Services Division***High-Level Projects and Activities**

- JF attended ESRI Water Conference
- Worked on Hydraulic Master Plan for Water/Wastewater and Ch2M
- Published new web map for Ch2M
- Performed analysis of signs and sign post data entry by Traffic and created new work flow
- Created online base map for FEUS that included all sections and all roads (including BLM)
- Identified special taxing districts for FEUS substation locations
- Completed detailed legal boundary for MRA

*Infrastructure Services Division***High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Started planning for server replacements and upgrades for FY2018
- Resolved numerous issues with AS400 licensing
- Build new server for FEUS OMS Web Portal
- Continued building new VM Server at MOC for DR and needed capacity
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

*Technical Services Division***High-Level Activities and Projects:**

- Setup New Users - Completed escalated helpdesk calls for various departments
- Worked on planning for City Hall energy efficiency upgrades – wiring closet rework
- 2 new computer installs, 5 laptops, 4 refurbished upgrade
- 0 Virus infections – 1 Trojan – 0 Malware
- Started provisioning of new ruggedized MDTs for Fire
- Continued LERMS project and started CJTA upgrade for FPD
- 496 trouble calls (18 call outs) for FPD, working on SreenSafe issues
- 25 trouble calls, resolved backup issues, completed VMware training for FPD

♥ = FARMINGTON PUBLIC LIBRARY

♥ = POWER LIBRARY, BOYS & GIRLS CLUB


 Daily Average: 971  
 Library Visitors: 24,269  
 Library Visitors: 637

Number of Hours Open 245  
 Number of Hours Open 237

Materials Checked Out 23,276  
 Daily Average: 931  
 Materials Checked Out: 10

"Thanks! Your staff is very helpful. I always have a good experience."  
 - Roxanne, via email


 Downloadables Checked Out: 4,810  
 Daily Average: 192

"Nice to know that I'm welcome here at Farmington public library."  
 - George, via email

"The book, ART DECO SCULPTURE is splendid! Thank you!"  
 - Joanne, via email

Public Wifi Logins: 1,840  
 Daily Average 74

Computer Users: 4,159

Daily Average: 166  
 Computer Users: 278


 Number of Programs: 131  
 Number of Programs: 38  
 Attendance: 3,854  
 Attendance: 637

"Thank you all for your generosity with our children and teaching them about the wonderful things in life!! My little one had so much fun at today's story time and the tippy toe parade was a parade to remember. She can't put down all of her sweet Valentine's she got and y'all really made her feel special!! THANK YOU!!"  
 - Krista, via Facebook

Volunteers This Month: 28



Volunteer Hours This Month: 105

### Library Volunteers

Volunteer Hours This Month Last Year: 82



Volunteers This Month Last Year: 20



**Administration**

- Starting the River Stewardship Project
- Athletic field guidelines and fees
- Lake Farmington access fees
- Working with volunteer groups to update Remote Control (RC) car track
- Collegiate Baseball League (CBL) negotiations
- Divisions two year business plans

<b>Aquatic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Water Safety Instructor Course	4	0	0	0
Lifeguard Certification	0	4	0	0
Swimming Lessons	1,022	933	102	114
Public Swimming Single Payment (FAC)*	20,508*	16,541*	1,783*	1,677*
Pass Usage*	1,526*	1,299*	130*	166*
Aquacise (Lions)	3,142	3,915	287	417
Arthritis (Lions)	886	768	120	91
The Beach (Hourly avg)**	292	N/A	N/A	N/A
The Beach (Peak hours 2-4pm total)**	7,108**	N/A	N/A	N/A

**Note:** FAC had 744 lap swimmers in February. Lions Pool had 272 lap swimmers and 271 water therapy participants during the month of February. Lions was closed for 5 days in order to replace the pool water heater with a more efficient model. \*These numbers are for FAC only. \*\*These numbers are for the beach only.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Congregate Meals Served	61,052	52,563	4,083	4,295
MOW Deliveries	33,778	29,239	2,016	2,754
Silver Fitness Center	17,763	15,358	1,211	1,414

**Note:** The Silver Fitness Center has enrolled 21 new members bringing the total to 1,555 members. The ICAN Project has experienced an increased number of monthly participants, 160 seniors took advantage of the program’s nutritional and health education. Weather conditions, illness and undesired menu items resulted in the decline in congregate meals served as well as meals on wheels delivered.

<b>Civic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Civic Center Attendance	59,051	62,892	7,935	7,667
Room/Theater Rentals/Paid Events	371	432	46	48
Free Events/Meetings	352	373	48	57
Total Civic Center Events	723	805	94	105
Total No Shows/Canceled	35	49	5	7
<b>Total Civic Center</b>	<b>688</b>	<b>756</b>	<b>89</b>	<b>98</b>

**Note:** Farmington Civic Center attendance was higher due to SJRMC Employee Forums & Sandi Patty Concert

<b>Farmington Indian Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
<b>Indian Center Total Customers</b>	<b>22,654</b>	<b>24,773</b>	<b>2,976</b>	<b>3,108</b>
<b>Restaurant Customers</b>	<b>18,503</b>	<b>21,007</b>	<b>2,497</b>	<b>2,795</b>

**Note:** The center sponsored a Valentine’s Arts & Crafts sale, approximately 140 guests and 10 artists attended the first-time event. The event was well received by those in attendance and will be evaluated prior to a second run. Overall numbers for customers served continue to show decreases that are attributed to the region’s economic downturn. FIC continues to meet projected revenue. Preparations for spring and summer events continue. Forty-four volunteer hours were completed at FIC in January.

<b>Farmington Museum</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Museum General Attendance	82,509	85,572	6,462	6,176

**Note:** The Farmington Museum continued hosting two featured exhibits: “Technicolor Dreaming: Psychedelic Posters from the Rock and Roll Hall of Fame” and “Redress: Recycled Fashion by Nancy Judd.” The first exhibit features concert posters from the likes of: Jimi Hendrix, the Doors, Led Zeppelin, the Grateful Dead, and Pink Floyd. The second exhibit, “Redress,” shows fashions made by artist Nancy Judd, and they are created from recycled materials such as pop cans, nails, recycled airplane seats, and plastic grocery bags, to name a few. A new “old” photography exhibit titled “Focus on Farmington” continues in the atrium featuring historic photos from Farmington’s past. The Farmington Museum also hosted a variety of other programming including a Curator’s Choice Lecture Series. It also continues to work on a new “Green Revolution” exhibit that will open in April showcasing aspects of green living. The Museum is also working to identify and secure a large blockbuster exhibit for this Fall into the Spring of 2018. The E3 Children’s Museum & Science Center hosted a series of organizational teen science cafe meetings.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	935/751	1,036/871	90/62	130/50
O/S Return	21/7	33/17	4/0	5/0
Stray	1,464/1,203	1,576/1,312	146/104	195/60
Seized	66/10	50/7	4/0	8/0
Public S/N	532/438	423/469	77/47	59/90
Total Public S/N	971	892	124 (116 Free)	149 (134 Free)
<b>TOTAL</b>	<b>3,018/2,409</b>	<b>3,118/2,676</b>	<b>321/213</b>	<b>397/200</b>

<b>Outcomes Dog / Cat</b>				
Adopt	916/662	971/698	122/52	154/51
Transfer	643/409	783/556	98/26	82/90
Return to Owner (RTO)	465/34	490/29	46/4	71/4
Euthanized	480/933	100/1027	26/64	54/37
Died	31/90	31/89	0/0	1/2
<b>TOTAL</b>	<b>2,426/2,110</b>	<b>2,587/2,377</b>	<b>283/144</b>	<b>347/181</b>

**Note:** One of our lowest totals for intake in a month- only 410! We have been working on deep cleaning projects while we have the space. Brought in Dog TIP training for a hands-on, intensive volunteer training the last weekend in February. Volunteers loved the information and gained a lot of knowledge about how to train the dogs and hopefully improve adoptions.

<b>Piñon Hills Golf Course (PHGC)</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Golf Rounds	17,866	17,808	1,811	1,859
Pro Shop Sales	\$86,578	\$108,276	\$9,861	\$6,794
Food & Beverage Commission	\$13,467	\$14,178	\$865	\$844
Golf Revenue	\$408,782	\$453,312	\$45,944	\$62,584
<b>Total Facility Gross Revenue</b>	<b>\$508,827</b>	<b>\$575,766</b>	<b>\$56,670</b>	<b>\$70,222</b>

**Note:** While not quite reaching last February's numbers, it was a good month for the golf course. The difference was 2 factors. (1) Last February, the golf course was open all 28 days, this year 24 days open. (2) Last February, we sold 7 more annual passes, and 4 more annual cart passes than last year. Hopefully those golfers will renew in March and we'll catch up.

<b>Recreation Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Racquetball Courts	5,346	6,982	1,039	1,326
Gym:				
• Open	3,050	4,564	208	526
• Programs	13,664	14,731	2,609	2,692
Customer Contacts (counter)	4,322	3,976	340	355
Special Events/Athletics				
• Family Bingo & Pizza Night	211	165	56	48
• Family Valentine Craft Workshop	14	12	14	12
• Adult Coed Dodgeball Teams	10 (109 Players)		10 (109 Players)	

**Note:** Business and participation at the Recreation Center has stayed somewhat steady through February though the overall numbers are reflecting slightly lower than last year at this time. Our new Adult Coed Dodgeball League is having a fun and successful first year. The staff was busy in February completing the required certifications for Food Handlers and Food Managers in order to be compliant with the FDA Food Code.

<b>Sycamore Park Community Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>FEB FY17</b>	<b>FEB FY16</b>
Adult Activities	5,075	4,610	783	797
Kids Activities	6,341	6,803	787	751
Facility Rentals	475	487	62	62
Visiting Patrons	49,592	58,173	4,350	7,659
Cupcake Wars and Craft Fair			-	612
Cupid's Bash			151	-
Daddy Daughter Ball			351	301

**Note:** Sycamore Park Community Center has remained steady with both kids and adult activities and classes. This year we did not have the Cupcake Wars and Craft Fair; instead we added a new family event called Cupid's Bash. The event included a cookie decorating station, crafts, valentine bingo and games. This year's Arabian Night's Daddy Daughter Ball was a sell-out event; with the assistance of the Civic Center Staff and Volunteers it was a huge success. Our daily visitation usage is a lower than last year's partly due to changes in special events with less foot traffic. Rentals for the month of February remain consistent to last years. Staff will be preparing for a busy month in March with two special events and spring break.

**Statistics for the month:**

Calls for Service	6914
Arrests	311 (49 DWIs)
Traffic Cites	1551 (including written warnings)
Municipal Cites	82 (including Animal Control Citations)
Accidents	119 (0 fatal, 21 with injury, 71 property damage, 1 hit & run, 3 city vehicles, 23 on or involving private property)
Evidence Processed	424
Reports Taken	1029
Code Violations	465

**Major Events and Accomplishments:**

In February, FPD SWAT responded to a reported suicidal subject in a house on Parque de Oeste. SWAT was called due to the fact that the subject's child was present in the residence. A "shelter in place" directive was given with the use of reverse 911. Prior to conducting evacuations of adjacent residences, the subject came out of the residence, ending the situation.

In February, Corporal Herrera along with Officer's Jemmett, Paquin, Monclova, and McGaha received Code Blue Awards for performing life saving measure to an unresponsive subject. The EMS department at San Juan Regional Medical Center recognized the officers.

In February, several members of FPD attended the Sport and Special Event Evacuation Training and Exercise. The training is sponsored by FEMA.

In February, FPD participated in the Special Olympics of New Mexico's Poly Hockey event.

In February, FPD conducted an underage alcohol operation. The operation focused on preventing sales to minors. Only one of 18 businesses were found to be in non-compliance. The businesses visited during the operation included seven package liquor stores and 11 restaurants.

In February, FPD participated in the following:

- Bureau of Land Management drilling meeting
- Mental Health Task Force meeting
- Riverfest meeting

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Phase 2 and Phase 3 right of way maps finalized in August. The Utility Certification and appraisals for Phase 1 were approved which allowed the acquisition process to begin; will update other certifications after ROW is acquired. Time Extension granted. Utility Certifications are in place, appraisals are underway for Phase 2 and 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. Phase 1 property acquisition approved at City Council Dec. 13, 2016. Submitting for right of way certification in March.
- Piñon Hills Boulevard Extension: After many meetings in August with NMDOT and FHWA, NMDOT pulled funding for Phase 2 which also pulls funding for Phase 1. Plan and approvals will continue to shovel ready and funding will be pursued. All certifications and PS&E submittals have been resubmitted to NMDOT. Tiger grant application unsuccessful. Letter to FHWA requesting approval for ROW and Environmental September 14th. Nov 7, 2016 response from NMDOT, MPO processed TIP amendment. STIP adoption scheduled for January 18<sup>th</sup> in Santa Fe. STIP not adopted, MPO to consider issue at March Tech meeting.
- 20<sup>th</sup> Street Sidewalks – on hold until April 1, 2017. FEUS scheduled to complete by March 31<sup>st</sup>.
- NMDOT FFY 2014 HSIP Project – *San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction*: MWI, Inc., \$503,054.40. Construction complete; B2GNow and LCP Tracker complete; submitted Field Change Order to NMDOT for approval; finalizing closeout.
- Water projects: *4P Pump Station* – design 95% complete, awaiting final closing of AV Water's property; *20th Street, Municipal Drive to Chilton Court* – waterline replacement – construction 98% complete.
- 2P Waterline Project: Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA loan closed; Design - completed; Bid documents and construction drawings approved by NMED; received permit from NMDOT for construction within US 64 right-of-way; Pre-bid meeting March 8; Bid opening March 21; Construction spring 2017. 2P Phase 2 – City received notification the project was approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest; estimated project cost \$3.6 million – design – 60% complete.
- WWTP Phase III – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; Demolition – completed; Medium Rate Activated Sludge (MRAS) Basin #1 – excavation & concrete foundation completed, walls 95% complete; MRAS Basin #3 – excavation & concrete foundation completed, rebar placement for perimeter walls -- 80% complete; Final Clarifier #2 – excavation & concrete foundation completed, perimeter wall sections – 90% complete; Final Clarifier #3 – excavation completed, under slab piping completed; DWAS Tank – excavation & concrete foundation completed; Solids Handling Building – excavation completed; working on concrete footings and underground piping and electrical layout – 85% complete.
- PENNY LANE Low Head Dam Modifications – design by Riverbend Engineering; Contractor, Kimo Constructors, Albuquerque, NM; Concrete ramps - complete; fish passage - complete; placing river boulders complete; construction completed; Grand opening March 15<sup>th</sup>, at 2:00 PM.
- Water and Sewer projects: *West Main, 4100' replacement - water and sewer*: design complete; NMDOT permit approved; Construction spring 2017.
- Sewer Projects: *Lift Station #9 Improvements* – design 95% complete, Construction 2018.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic Signal Techs responded to 7 emergency call-outs, 67 NM811 calls while work continued on the 20<sup>th</sup> Street improvements and 8 control cabinets received preventative maintenance. Inspections for spring striping in process; 137 new signs fabricated and 40 upgraded, repaired and installed. 10 traffic control plans approved for Southwest Safety; Traffic counts conducted on College Blvd. at Victoria Way and Windsor Drive intersections; counters placed on Rinconada Street; began 30<sup>th</sup> / Sullivan signal analysis;
- Streets: Heavy Equipment and Truck crews bladed 30,777 ft. of dirt streets and hauled materials as needed using 136.5 man hours. Asphalt crews repaired 6 street cuts with hot mix asphalt and 4,207 potholes. Sweepers swept 1,211 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews worked on the Hawkeye outlet using 148.0 CY of concrete. Prepared equipment for snow and ice removal.



### Training Statistics

Training Sessions: 21

Number of Employees Trained: 227

New Employee Orientation, Pinch Points, Hazard Communication, Hazard Recognition, Blood Borne Pathogens, Noise & Hearing Conservation.

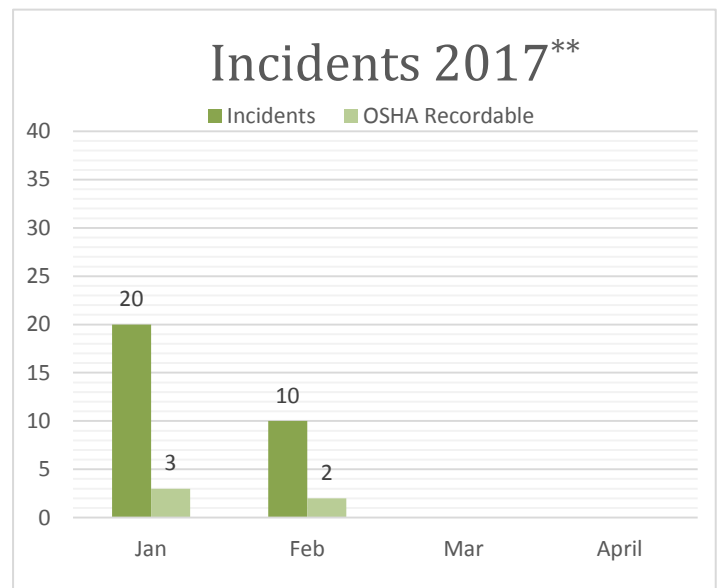
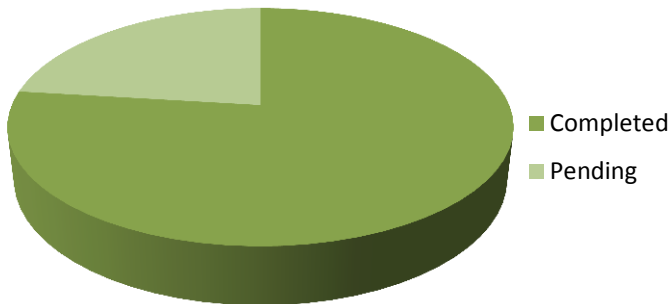


**March is Eye Safety Month.**

### Noteworthy Safety Activities

- Conducted New Employee Orientations for Seasonal employees.
- Attended and assisted with Department/Division safety meetings.

### Spot Inspections



\*\* Safety Statistics are Preliminary and May Change Pending Final Review