



MPO POLICY COMMITTEE **MEETING AGENDA**

February 27, 2020
10:30 a.m.

Council Chambers
Kirtland Town Hall
47 Road 6500
Kirtland, New Mexico

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
February 27, 2020 10:30 AM

This regular meeting will be held in Council Chambers at Kirtland Town Hall, 47 Road 6500, Kirtland, New Mexico.

ITEM	PAGE
1. Call to Order: Call meeting to order	
2. Minutes: Approve the minutes from the January 23, 2020 Policy Committee Meeting.	12-17
3. Review and consider approval of the proposed Memorandum of Understanding (MOU) between the Red Apple Transit and FMPO. Action Item Presented by: Andrew Montoya and/or Beth Escobar	1-5
4. FFY2020 FMPO Budget for Non-Reimbursable Expenditures and Report on FFY2019 FMPO Budget for Non-Reimbursable Expenditures Presented by: Beth Escobar	6
5. Reports from NMDOT a. Update from the Planning Bureau (<i>Joseph Moriarty</i>) b. Update from District 5 (<i>Matt Grush</i>)	
6. Committee Member Discussion Item(s) <i>No additional items were presented for discussion by Policy Committee members</i>	7
7. Information Items a. MTP Update b. TIP Amendment #2 c. Local Government Transportation Project Fund (LGTPF) Presented by: Beth Escobar	8-10
8. Business from Chairman, Members, and Staff	
9. Public Comment on Any Issues Not on the Agenda	
10. Adjournment	

The public body may only take action on an item if it is listed for action on the publicly noticed agenda.

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Assistant at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Assistant if a summary or other type of accessible format is needed.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #4**

Subject:	Proposed FFY2020 FMPO Budget for Non-Reimbursable Expenditures and Report on FFY2019 FMPO Budget for Non-Reimbursable Expenditures
Date:	February 27, 2020

BACKGROUND

- The MPO's JPA provides for "any expenditure deemed non-reimbursable by NMDOT shall require the advance approval of the Policy Committee and shall be subject to the funding formula contained in Paragraph A" (Section 5.B, page 9).
- Non-reimbursable expenditures include those that are deemed ineligible by NMDOT by the MPO's federal grants.
- In previous years, including last year, the MPO has budgeted a total of \$1,500 for these expenditures annually. The total amount for such expenditure in FFY2019 was \$1,150.51.
- The expenditures are typically expended as needed by MPO Staff via the fiscal agent, and then the fiscal agent has been reimbursed with payments from the member entities on a quarterly basis. This same amount is recommended for FFY2020.
- Applying the JPA's reimbursement formula to the \$1,500 results in: Aztec would pay \$105; Bloomfield would pay \$120; Farmington would pay \$720; Kirtland would pay \$15; and the County would pay \$540. Of course, these amounts would be spread over four quarters.
- After two quarters into the current federal fiscal year, these expenditures are nearly \$900.

ACTION ITEM

- It is recommended that the Policy Committee consider and approve the proposal to approve up to \$1,500 for the MPO's FFY2020 to ensure sufficient funding for these expenditures is available to the MPO during FFY2020 (October 1, 2019 – September 30, 2020).

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #6**

Subject:	Committee Member Discussion Items
Date:	February 27, 2020

DISCUSSION ITEMS

There were no additional discussion items provided by Policy Committee members for inclusion in the Agenda.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #7**

Subject:	Information Items
Prepared by:	MPO Staff
Date:	February 27, 2020

INFORMATION ITEMS

- a. MTP Update.** Mr. Aaron Sussman, Planner with Bohannon Huston (BHI) provided a report on the Metropolitan Transportation Plan (MTP) Update to the Technical Committee at their February 12 meeting. Aaron thanked the Committee members for taking the time last week to visit with him individually, and thanked the City of Farmington for inviting him to provide 2045 MTP outreach at their Comprehensive Plan event on January 31.

He advised that the Phase I of the MTP outreach is now being wrapped up. On February 12, there were newspaper ads run in the Daily Times and San Juan Sun designed to get as much feedback as possible for Phase I. The results of the outreach will be shared in the coming months. BHI is transitioning into the next steps. Currently, the first draft of the transit chapter has been provided. Aaron is asking for feedback from all in order to help shape the direction of the plan.

Aaron outlined the MTP's schedule (attached) to target an in person presentation on April 8 to the Technical Committee plus a trip to the region. He will be providing a few more draft chapters for review in the meantime plus information on the travel demand model.

As part of the review of the Transit chapter, Aaron asked to more fully discuss policy recommendations on the: downtown hub; having a regional connection to Colorado; having regional transit action plan to improve efficiency and expand services while ensuring that these can be funded logically and strategically; looking at land use and the regional perspective; reviewing stops within the region.

Technical Committee Chair Nick Porell mentioned that MPO Staff presented on the MPO and the MTP at a recent County Management Meeting. The Behavioral Health Services Director had comments on transit needs. The Director has been referred to Aaron and has received the draft Transit chapter to review and provide input.

Further discussions touched on the gender gap issues in transit, the status of the downtown transit hub, specific regional transit services that currently exist, and the lack of public transit from Farmington to Durango. The discussion wrapped up with Aaron being referred to 4CEDS regarding the proposed freight railroad line from Farmington to Gallup or Thoreau (generally along I-40).

- b. TIP Amendment #2.** No formal amendment was submitted. TIP Amendment #3 is scheduled to begin with the first call for projects on March 24.

- c. Local Government Transportation Project Fund (LGTPF).** NMDOT has notified the MPOs and the RTPOs of the presumed upcoming application process for the Local Government Transportation Project fund in anticipation of its funding in the State's FY2021. A projected timeline and a Project Feasibility Form (PFF) designed specifically for the program have been provided to the members of the Technical Committee. Additional information learned from the February 21 meeting between the NMDOT and the MPOs and RTPOs will be shared by the MPO with the committees via email as soon as possible.

**The draft minutes from the
January 23, 2020
Policy Committee meeting
are on the following pages.**

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
JANUARY 23, 2020

Policy Members Present: Sean Sharer, City of Farmington
Rob Mayes (Alt.), City of Farmington
Dan Flack (Alt.), Town of Kirtland
John Beckstead, San Juan County (via phone)
Larry Hathaway (Alt.), San Juan County

Policy Members Absent: Sherri Sipe, City of /Aztec
Jeanine Bingham-Kelly, City of Farmington
Julie Baird, City of Farmington
Matt Grush, NMDOT District 5
Glojean Todacheene, San Juan County
Mark Duncan, Town of Kirtland

Staff Present: Mary Holton, AICP, MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: None

1. CALL TO ORDER

Chair Sharer called the meeting to order at 10:55 a.m.

2. APPROVE THE MINUTES FROM THE NOVEMBER 21, 2019 POLICY COMMITTEE MEETING

Mr. Hathaway moved to approve the minutes from the November 21, 2019 Policy Committee meeting. Mr. Flack seconded the motion. The motion passed unanimously.

3. NATIONAL PERFORMANCE MANAGEMENT MEASURES FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (PM 1)

Subject:	National Performance Management Measures for Highway Safety Improvement Program (PM 1)
Prepared by:	Mary L. Holton, MPO officer
Date:	January 23, 2020

BACKGROUND

- 23 CFR §490 Subpart B – *National Performance Management Measures for Highway Safety Improvement Program (see attached)*.
- The FHWA requires that MPOs establish targets for five (5) safety performance measures for all public roads in the MPO planning area within 180 days after the State establishes each target.
- The five Performance Measures to be considered are: 1) Number of Fatalities, 2) Number of Serious Injuries, 3) Fatalities per 100 Million VMT (Vehicle Miles Traveled) or Fatality Rate, 4) Serious Injuries per 100 Million VMT (Vehicle Miles Traveled) or serious injury rate, and, 5) Number of Non-Motorized Fatalities and Non-Motorized Fatalities and Serious Injuries.
- The first three targets are common measures and must be identical to the targets established for the Highway Safety Plan (HSP).
- MPOs may either: Agree to support State targets **OR** Establish specific numeric targets for a safety performance measure (number or rate).
- Reporting is done on an annual basis, leaving the choice to adopt State standards vs. establish MPO specific targets up to the MPO Policy Committee each year.
- The Technical Committee recommending approval of proposed Policy Committee Resolution 2020-1 on January 8, 2020.

CURRENT ISSUES & RECOMMENDATIONS

- This item was presented to both committees in November 2019 for their information.
- It is now being brought back to both the Technical and Policy Committees for their recommendation/approval.
- Staff recommends that the state adopted targets be adopted for 2020.
- FMPO Policy Committee action is scheduled for January 23, 2020.
- The MPO Action Report must be submitted to NMDOT no later than February 27, 2020.
- The 2045 MTP is to have a section devoted to the MPO's adopted performance measures.

ACTION ITEM

- Hold a public hearing on proposed Policy Committee Resolution 2020-1 regarding adoption of NMDOT's PM 1 Performance Measure Targets for 2020.
- The Technical Committee and FMPO Staff recommend that the Policy Committee consider approval of the state standards for PM 1 for 2020 and proposed Policy Committee Resolution 2020-1.

APPLICABLE CITATIONS

Requirement for MPOs to establish performance targets for Federal-aid highway measures and public transportation established by USDOT.

- 23 USC 134(h)(2)
- 49 USC 5303(h)(2)
- 49 USC 5304(d)(2)

Requirements to include discussion in the metropolitan and statewide improvement program as to how the planned program will achieve State/MPO targets:

- 23 USC 134(j)(2)(D)
- 23 USC 135(g)(4)
- 49 USC 5303(j)(2)(D)
- 49 USC 5304(g)(4)

DISCUSSION: Ms. Holton explained that this Agenda Item, National Performance Management Measures for Highway Safety Improvement Program (PM 1), was first presented as information at the November 2019 Policy Committee meeting.

FHWA requires that safety performance measures be established for all public roads in the MPO planning area within 180 days after the State establishes each target. Since reporting is done on an annual basis, to the Policy Committee may choose to adopt the state standards or establish MPO specific targets each year. The state's measures for FY2020 are on shown on Pages 11-14 of the Agenda. Ms. Holton commented that the state is diligent and conservative in establishing these targets and that the Technical Committee recommended approval of the state standards at their meeting on January 8.

Chair Sharer opened the public hearing. No public comments were received. The public hearing was closed.

Action: Mr. Mayes moved to approve the state standards for PM 1 for 2020 and Policy Committee Resolution 2020-1. Mr. Hathaway seconded the motion. The motion was approved unanimously.

Commissioner Beckstead had to leave the meeting, so the formal Policy Committee meeting was adjourned and the remaining agenda items were addressed in a Work Session.

4. QUARTERLY EDUCATION: MAKING OUR ROADS SAFER – ONE COUNTERMEASURE AT A TIME

Subject:	Quarterly Education: Making Our Roads Safer -- One Countermeasure At A Time
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	January 23, 2020

PRESENTATION

The Federal Highway Administration (FHWA) has identified and is promoting widespread use of a set of 20 Proven Safety Countermeasures that can offer significant, measurable impacts as part of any agency's data-driven, systematic approach to improving safety. These strategies are designed to enhance safety on all kinds of roads—from rural to urban, from high-volume freeways to less-traveled two-lane State and county roads,

from signalized crossings to horizontal curves, and everything in between. Each countermeasure addresses **intersections, roadway departures, or pedestrian/bicyclist facilities**—along with crosscutting strategies that address all three “Safety Focus Areas”.

DISCUSSION: Ms. Holton presented this training (Agenda pages 16-40) earlier in the month to the Technical Committee. They discussed how to possibly include these types of safety countermeasures in their construction projects with the goal of addressing roadway safety.

Ms. Holton recommended that the Policy Committee members discuss these proposed countermeasures with their entity’s Technical Committee meeting and noted that both the City of Aztec and the City of Farmington have ongoing construction projects where these designs could be considered and possibly introduced. The Committee discussed how the use of roundabouts contribute to roadway safety as well as the cost savings in not having to install and maintain traffic signals.

5. REPORTS FROM NMDOT

Matt Grush – District 5 - Mr. Grush was not in attendance and no report was available.

Joseph Moriarty – Planning Bureau – Mr. Moriarty reported that the upcoming legislature may approve some funding through the Local Government Transportation Project Fund. The Planning Bureau will be holding a roundtable discussion with MPOs and RTPOs on February 11 on the application process should the funding be approved.

Stakeholder meetings on the State’s Long Range Transportation Plan are still being planned for the March/April timeframe. The FMPO will be notified of the meeting schedule and invited to participate.

USDOT has announced the latest round of the Infrastructure for Rebuilding America (INFRA) discretionary grant program. INFRA utilizes selection criteria that promote projects with national and regional economic vitality values and promotes the incorporation of innovative technology, such as broadband deployment and intelligent transportation systems. INFRA funding is available to large projects (at least \$25 million) and small projects (at least \$5 million). Ms. Holton stated that this information was forwarded to the Technical Committee members.

6. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	January 23, 2020

DISCUSSION ITEMS

There were no additional discussion items provided by Policy Committee members for inclusion in the Agenda.

7. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Mary L. Holton, AICP, MPO Officer
Date:	January 23, 2020

INFORMATION ITEMS

- a. **MTP Report.** Aaron Sussman with Bohannon Huston (BHI) reports that the public outreach has been extended to February 15. The MTP consultants plan to attend the City of Farmington's "Jolt Our Future" event on Thursday, January 30 at 6:00 p.m. at the Farmington Civic Center to gather additional input on the MTP. He also wants to schedule meetings individually with the MTP Steering Committee (TC Committee) members on the project's next steps on Thursday and Friday, January 30 and 31. The TC Chair asked how much public comment had been received to date. Aaron advise that he had received a high level of comments after the stories in the newspaper and outreach events; however, it has since become much quieter. This is one of the reasons why the comment period is being extended.

The consultants have been working on updates to the MPO's travel model and population projections, and project priorities and updates to roadway and bike networks. Aaron was referred to Warren Unsicker by the TC Chair to discuss the City of Farmington's Outdoor Recreation initiative as it relates to future bike/ped projects.

Aaron advises the next public meetings for the MTP should occur in April. It should be noted that the MTP must be adopted before September 24, 2020, to meet federal and state deadlines.

- b. **TIP Amendment #2.** The call for projects for this formal amendment was made on December 17. The deadline to submit any new projects (and their associated forms) was January 6. As no new projects were received, the PPM Review is not needed. Any changes to existing projects will be needed by February 1 to ensure sufficient time for noticing. The Committees are scheduled to consider Amendment #2 at their February meetings. Staff must submit the Amendment to NMDOT before March via e-STIP.
- c. **New Mexico LTAP Training in Farmington in February.** Two courses are being offered by the New Mexico Local Technical Assistance Program (NMLTAP) Center at San Juan College in February. The New Mexico LTAP center provides technical assistance and trainings to support workforce development with the aim of helping local governments and municipalities across New Mexico meet their transportation needs. More specific information on each of the courses is attached. The fee for

each participant per course is \$25.00. Advance registration is required and can be made at <http://ltap.unm.edu/training/index.html>.

DISCUSSION: Ms. Holton reported that a full report on the 2045 MTP was provided to the Technical Committee by Aaron Sussman of Bohannon Huston. The update shown in “a.” above is from that presentation. Mr. Sussman will be attending the public meetings the City of Farmington is hosting on January 30 for their Comprehensive Plan. He plans to be available to provide information on the MPO’s MTP and seek additional public comment. The final 2045 MTP is due for adoption by the Policy Committee at the meeting on September 24, 2020.

The FMPO received no new projects from the formal call for projects made on December 17. A final call for any changes to existing projects will be made soon and will be accepted through January 31.

The New Mexico Local Technical Assistance Program (NMLTAP) Center will have two courses at San Juan College in February (specific information shown on Pages 43-44 of the Agenda). This low cost training is primarily geared toward representatives of the local public works departments.

8. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no business from the Chairman, Members and Staff.

9. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda

10. ADJOURNMENT

Mr. Hathaway moved to adjourn the meeting. Mr. Flack seconded the motion. Chair Sharer adjourned the meeting at 11:10 a.m.

Sean Sharer, Policy Committee Chair

June Markle, Administrative Assistant