

The May 2016 **Gross Receipts Tax** report is shown below. May reflects March business activity.

	<u>Month</u>	<u>YTD</u>
May FY16 GRT Received (Gross)	\$ 4,426,644	\$ 46,842,814
May FY16 Budget	\$ 4,472,708	\$ 47,792,184

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of May	(1.0%)	(\$ 46,064)
Fiscal Year To-Date	(2.0%)	(\$ 949,370)

**GRT - Major Sectors  
Month-Over-Month Comparison  
May - FY2016**

<b>Single Month</b>	<b>May FY16</b>	<b>May FY15</b>	<b>\$ Change</b>	<b>% Change</b>
Mining, Oil, Gas	\$ 166,190	\$ 221,625	\$ (55,000)	(25%)
Construction	232,513	284,988	(52,000)	(18%)
Manufacturing	175,564	177,142	(2,000)	(1%)
Wholesale Trade	156,656	223,409	(67,000)	(30%)
Retail	1,784,344	1,823,981	(40,000)	(2%)
Prof, Scientific, Technical	217,244	219,040	(2,000)	(1%)
Healthcare & Assistance	393,691	375,306	18,000	5%
Accommodations / Food Svc.	455,333	357,972	97,000	27%
Other Services	417,988	461,171	(43,000)	(9%)
Misc./ Unclassified	427,120	523,633	(97,000)	(18%)
Total	\$ 4,426,644	\$ 4,668,266	\$ (242,000)	(5.2%)

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - May FY2016**

<b>11 Month Period</b>	<b>FY16 YTD</b>	<b>FY15 YTD</b>	<b>\$ Change</b>	<b>% Change</b>
Mining, Oil, Gas	\$ 2,060,968	\$ 2,796,791	\$ (736,000)	(26%)
Construction	2,902,045	2,755,847	146,000	5%
Manufacturing	2,061,718	2,062,425	(1,000)	(0%)
Wholesale Trade	1,946,587	2,540,835	(594,000)	(23%)
Retail	18,479,380	18,347,220	132,000	1%
Prof, Scientific, Technical	1,956,582	2,257,757	(301,000)	(13%)
Healthcare & Assistance	3,885,069	3,553,795	331,000	9%
Accommodations / Food Svc.	3,985,280	3,743,494	242,000	6%
Other Services	4,921,628	5,567,962	(646,000)	(12%)
Misc./ Unclassified	4,643,560	4,868,752	(225,000)	(5%)
Total	\$ 46,842,816	\$ 48,494,878	(1,652,000)	(3.4%)

**Requests for Information:** 53 requests to inspect public records were processed.

**Business Registration:** 49 new business registrations were processed during the month of May, 2016 and 31 renewals were processed.

**Solicitors:** Licenses were issued to Pest Techs, Inside Ideas and Comcast. Solicitor licenses are valid for three months. If a salesman does not have a license, call 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

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### AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

#### 6/14/16 CC

\*Minutes - 5/17/16 WS and 5/24/16 CC

\*Animal care and control intergovernmental agreement (Styron)

P&Z x2

Recommendation from AAC regarding amendment to rental vehicle concession agreements (Lewis)

Presentation re: energy audit (Julie Baird & ECI)

CDBG public service project presentations (Dunn/Clashin)

Resolution re: fireworks (Breakell)

Ordinance re: NMFA Drinking Water Loan (final action) (Breakell) [table to 6/28/16]

#### 6/21/16 WS

Employee of the Month program award (Kathy Farley)

Selection of CDBG public service projects (Dunn/Clashin)

Conceptual plan for the Civic Center expansion project (Styron)

Resolution removing the uncollectible and unsecured utility accounts (N Parks/S Nipper Greaves)

#### 6/28/16 CC

P&Z – US 64 annexation recommendation (Holton)

Public Hearing and approval of MOU re: JAG (Dale Bode)

Ordinance re: NMFA Drinking Water Loan (final action) (Breakell) [tabled 6/14/16]

#### 7/12/16 CC

#### 7/19/16 WS

CVB Update (Tonya Stinson) [Tonya will send Powerpoint the week of July 11]

Closed/Open – RFP for solid waste disposal (Benson/Rose)

#### 7/26/16 CC

Reappoint Jarrette Bishop to Cable & Communications Commission (Mayor)

**Building Inspections Activities:**Permits were issued for the following projects:

1. Demo, Tenant Improvement for New Ultra Vanilla, Animas Valley Mall, 4601 East Main Street.
2. Tenant Improvement (Distillery) for Three Rivers, 101 East Main Street.
3. Tenant Improvement (Tasting Room) for Three Rivers, 109 East Main Street.
4. Tenant Improvement for Charter Institute, 3000 East 20th Street, Suite A.
5. New Truss Plant for Alpine Lumber, 400 South Miller Avenue.
6. Class Room Addition for Piñon Hills Academy, 5101 North Dustin Avenue.
7. Seven (7) building permits for new single family residences.

Plans are ready to permit for the following projects:

1. Tenant Improvement for Famous Footwear, Animas Valley Mall, 4601 East Main Street.
2. Tenant Improvement for Five Guy's, 5000 East Main Street, Suite 102.

Plans are currently under review for the following projects:

1. New Denny's (Demolish Old), 600 Scott Avenue.
2. New ~ New Mexico Corrections, 1640 Cedar Street.
3. New Burger King, 2210 West Main Street.
4. New Fuel Station for Smith's – relocation of fuel station, 600 East 20th Street.
5. Tenant Improvement for Domino's, Middle Fork Square, 3501 East Main Street.
6. New Retail Center, 1245 Apache Street.
7. New Solar Array, for SJRMC, 804 Drake Street.
8. Additions & Tenant Improvement for Giant Store, 1020 Bisti Highway.
9. Addition & Tenant Improvement for Faith Family Church, 5301 Foothills Drive.
10. Tenant Improvement/Interior Remodel for Shoe Show, 3548 East Main Street.
11. Tenant Improvement for Sleep Number, 5000 East Main Street, Suite 106.
12. New Blake's LotaBurger, 5108 East Main Street.

The Division issued a total of 105 building permits with a valuation of \$3,858,052, performed 4 final inspections of new single family residences, and performed a total of 477 inspections. The Division also processed 10 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 annexation proposal; 1 PPJ proposal; 1 rezone reconsideration; 2 SUP petitions; 1 administrative adjustment; 10 summary plats; 9 business license zoning verifications; 2 zoning verification letters; 2 auto dealer certifications; 1 liquor certification; 8 address verification/assignments; 8 UDC violation complaint inspections; 14 UDC violation complaint re-inspections; 16 zoning code violation letters; 3 public records requests; reviewed 105 sets of building permit plans for UDC compliance; and, met with 85 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission.

**Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete the 2015 Annual Action Plan tasks including the monitoring of sub-recipients, updates to project activities in IDIS, and has begun the preparation of the 2016 Annual Action Plan.
2. The RFP for the 2016 Public Service Projects closed on May 17. The Evaluation Committee met on May 30. Presentations to the City Council by the offerors are scheduled for June 14.

**Metropolitan Planning Organization (MPO) Activities:**

1. The Technical Committee met on May 11 and the Policy Committee met on May 26 to consider TIP Amendment #3 to the FMPO's 2016-2021 TIP and to review the Draft FFY 17-FFY 18 UPWP, as developed by staff.
2. Staff met with NMDOT Planning Division on the Quality Assurance Review of the MPO on May 2.
3. Staff presented to the Shiprock Planning Commission on MPO activities and to the NM State Historic Preservation Division on the Downtown Complete Streets Project, both on May 10.

**Administration**

1. Cost of Service Study
2. Ongoing Integrated Resource Plan processes
3. Community Solar project

**Business Operations**

- Ongoing Community Solar project.
- New Service work orders - 17 released to Line Dept for construction; new projects include Infinite BBQ for food trailer, new Dominos at Middle Fork Square, new Carl's Jr, new Aztec Substation, new Sundance Dental, new Five Guys Restaurant and Sleep Number Store.
- Cost of Service kick off meeting and informative workshop for City Council and PUC.
- Preliminary FY2017 NMMEA budget sent to NMDFA.

**Customer Service**

- Write off report submitted to PUC – 0.09% of revenues from 2011 of \$113,380. This revenue percentage was only this low one other time since 1994, largely attributed to having a full time collections specialist position in Customer Service.
- Ongoing research regarding customer service compliance issues.
- TV installed in lobby for customer viewing.
- In May (April terminations reported in June), 178 collection accounts worked totaling \$36,056, of these 79 accounts remitted \$10,954, leaving 99 uncollected for \$25,102 (less 6 accounts belonging to deceased or bankrupt customers totaling \$1,530), with \$23,572 to be sent to The Advantage Group for additional collection efforts. In June there are 168 accounts for \$39,469 to be researched. In April we had 73 LIHEAP verifications, 66 payments; and currently 10 payments are due.
- The April collection report from The Advantage Group showed 51 accounts collected, \$5,561 received & \$820 fee.

**WECC, Environmental**

1. Final preparation for NERC/FERC compliance audits.
2. Completed Cyber Security Training for all FEUS personnel.
3. Developed near miss reporting form for T&D division.
4. Participated in OSHA 30 Hour General Industry training.
5. Working with EMNRD and FEUS line department on osprey platforms at Navajo Dam.

**Engineering:**

1. "20<sup>th</sup> St. URD Complete Streets" – Drawings are complete. Major equipment is arriving, all easements, permits and contracts have been obtained. Construction to commence on June 6.
2. Engineering 10.4 miles of distribution rebuild to serve new USBR water pumping station south of Cutter Dam.
3. Work order was released to serve new unloading facility for Western Refining.

Customer Inquiries: 62  
Transformer Checks: 16  
Easements Obtained: 15

Estimates: 32  
Meter/Quad Spots: 0

Work Orders Written by EE: 18  
Work Orders Released by EE: 17

**Transmission and Distribution:****Construction/Maintenance:**

1. Construction on Circuit 2702 rebuild on Hwy 516 complete. Approx. 112000' of conductor installed.
2. Phase I of single phase to three phase conversion for a tie line between Aztec sub and Hart Canyon sub is complete. Approx. 64000' of conductor installed.

3. Three phase transformer bank and service installed for new Dominos at 3501 E. Main.
4. New three phase transformer bank installed for Valley Fire Station in Kirtland.
5. New three phase transformer band installed for an unloading facility for Western Refining.
6. Completed pole to pole maintenance on 110 structures on the Hogback to West Loop 115kv line.

Construction WOs Completed: 47  
 Tree Trimming WOs Completed: 103  
 Street Light locations maintained: 64

Maintenance WOs Completed: 35  
 Customer Trouble calls: 53

#### Relay/Substation/Meter:

1. Replaced transformer contacts on X421 at Hogback substation.
2. Performed ground grid and transformer testing at San Juan substation.
3. Completed NERC compliance testing at Bluffview substation.
4. Continuing meter verification on Pine River and Fruitland substations.
5. Finished quarterly meter zero use checks.

New Service Installations: 6  
 Meters Verified: 65  
 Disconnect tags mailed: 5479  
 After Hours Reconnects: 189

Meters Tested: 123  
 Tampering: 3  
 Field disconnect notices: 2097

Power Quality Checks: 2  
 Regular Reconnects: 55

#### Generation:

1. Continued work on the updated Integrated Resource Plan (IRP)
2. Working with Siemens for a LTSA for Animas.
3. Completed spring maintenance outage at Bluffview.
4. Manufacturing Navajo Unit #2 turbine runner in preparation of maintenance outage.

#### Fuel Sales & Purchases:

1. Animas total estimated gas sale – 85,300 mmbtu. Bluffview total estimated gas sale – 53,400 mmbtu.
2. Animas estimated gas buy-back – 1,980 mmbtu. Bluffview estimated zero gas buy back.

#### Control Center:

1. System Operators completed Special Protection Training.
2. Melvin Serna and Mitchel Betoni attended SOL Technical Training.
3. Continuing work on automatic failover for backup communications on ICCP link at Backup Control Center.
4. Completed annual checks on Fieldview Uninterruptable Power Supply's and HVAC monitoring systems.

#### System Outages:

1. 5-9-2016 @ 12:07 – Lakeview circuit 2702 locked out, 1300 customers affected for 1.5 hours. Circuit was in hot line hold condition prior to the outage. Cause is still under investigation.

#### Operating Statistics:

Animas Plant MWh: 4,867

Bluffview Plant MWh: 34,246

Navajo Plant MWh: 10,650

San Juan Plant MWh: 14,191

WAPA MWh: 4,975

Purchase MWh: 23,737

Average Purchase Price: \$ 38.66/MW

Purchased Power cost: \$917,659

Peak Demand MWh: 143      Annual increase (decrease): (1.4%)

Monthly System Energy MWh: 86,155      Annual increase (decrease): (3.2%)

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<i><b>CALL TYPE</b></i>	<i><b>NUMBER OF RESPONSES</b></i>
Structure Fires	6
Vehicle Fires	2
Brush/Grass Fires	5
Rubbish/Dumpster Fires	3
Other Fires	1
Rescue/Emergency Medical	525
False Alarms	20
Mutual Aid Given	1
Hazardous Materials Response	11
General Hazard Response	10
Other Responses	238
<b>TOTAL</b>	<b>822</b>

**TRAINING**

- EMS Training: Skill Mistakes and Medical Terminology, taught by San Juan College.
- Fire Training: Live Fire Training at San Juan College.
- Company Training: Open water personal water craft familiarization at Farmington Lake.
- Company Training: Building Familiarization at the Fairfield Inn and Suites.
- Technical Rescue Team: Quarterly refresher, Still and Swift Water Response.
- Target Solutions: Annual Wildland Refresher online component (Module 1 and 3).
- Target Solutions: Haz-Mat Operations refresher (Mod #1).
- Three Aircraft Rescue Firefighting (ARFF) Engineers participated in annual FAA inspection.
- Two FFD members participated in the LEPC table top drill.
- Three FFD Members attended an S-290 / Intermediate Fire Behavior class in Aztec, NM.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: A-Shift
  - o Hazmat Team Maintenance: B-Shift
  - o Wildland Team Maintenance: C-Shift

**MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks to include Rescue stand-by at Riverfest, EMT standby for the Just Move it Event.
- Three FFD Team members participated with FPD's S.W.A.T. monthly training activities.
- Conducted second quarter medical review by contracted Pharmacist.
- Participation in discussions/meetings relating to the new Sobering Center.
- Annual required testing and maintenance of self-contained breathing apparatus conducted by outside vendor.
- Initiated annual Union negotiations.
- Hosted several San Juan College EMT student ride-alongs.
- Public lands fire mitigation project started in the area across the river from Westland Park.
- Participation in Cinco Del Mayo and River Fest IAP discussion.
- Participated in the ongoing build out of the New World dispatch software upgrade.
- Hosted annual Fire Department awards banquet.
- Hosted a Fire Department retiree open house at Fire Station #1.
- Attended Community Budget meeting at the Library.
- Facilitated an orientation tour for current Dispatchers in training.
- Participated in Annual FAA airport inspection.
- Participated in TAC meeting.
- Participated in wet downs at Brookside Park for Memorial Day.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 623
- Service Calls Completed 18
- PM Services Completed 98

**Building & Maintenance Division:**

- Active Job Orders 164
- Completed Job Orders (Month) 85
- Completed Job Orders (YTD) 612

**Maintenance Projects:**

- HVAC service
- PD shelving in armory
- Cabinets for basement of west annex
- Card readers and key pad installation on MOC gates
- Riverfest portable power panels
- Remove paint shed and shelter for MOC construction
- Trench and run conduit for new guard shack location

**Status of Construction Projects:**

- PD Remodel – clarifications requested by CID on electrical
- City Hall – design clarifications and workflow with discussions with architect
- MOC Paving – Dirt work and rough grading on east parking lot. Asphalt milling inside the MOC.

**Emergency Management:**

- Riverfest IAP
- EOC/Nixle operations training scheduled for June 9.

**Four Corners Regional Airport**

(Percentage Change YTD)

	Current Month of May 2016	% Change	Previous Year April 2015
Enplanements:	31	- 87.4 %	246
Deplanements:	30	- 89%	273
Air Traffic Operations	2,632	-6.8%	2,826
Fuel Flowage ( <i>gallons</i> ):	23,305	- 39.7%	38,683
Car Rental Revenue:	\$ 5,000	- 50%	\$10,000

**PERSONNEL DIVISION**

## Job Postings:

- Regular/Full-Time - 13
- Temporary/Seasonal - 15
- Inter-Department - 1
- Inter-Division - 1
- Inter-City - 0

## New Hires:

- Temporary/Seasonal - 58
- Regular/Full-Time - 7

## Terminated:

- Temporary/Seasonal - 9
- Regular/Full-Time - 9

**PAYROLL*****PP# 9***

Printed Direct Deposits	326
Regular Checks	85
Emailed Direct Deposits	672
Total Checks printed	1083**

Gross Pay	\$1984101.06
Net Pay	\$1273534.77
Regular Employees	746
Temporary Employees	301

***PP# 10***

Printed Direct Deposits	326
Regular Checks	89
Emailed Direct Deposits	697
Total Checks printed	1112**

Gross Pay	\$1893523.17
Net Pay	\$1221251.31
Regular Employees	750
Temporary Employees	365

\*\* Note: This includes supplemental and garnishment/child support checks

**HR GENERAL**

- Prepare for actuary study related to workers compensation costs
- Interviews for HR Business Partner position
- Wellness challenge sent for 2 minutes of activity
- Seasonal employee onboarding/sandstone



**Application Services Division****High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Initiated review of disabled user accounts for permanent deletion
- Continued training and knowledge transfer for new Programmer Analyst
- Ran numerous queries for various departments
- Performed Sungard HTE 9.1.16.1 Update, as well as updates to other Sungard systems
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

203 tickets created

211 tickets closed

Average satisfaction rating of 5 (out of 5) based on 2 responses received

**GIS Services Division****High-Level Projects and Activities**

- Geocoded over 54,000 points for Fire Dept.
- Presented Pictometry Widget for ArcGIS at local users group
- Worked with Community Development on planning and platting jurisdiction for Kirkland
- Phase III completed for Street Signs as part of larger DTS project

**Infrastructure Services Division****High-Level Activities and Projects**


- Replaced failed drives in storage system and redistributed data
- Performed generator test for City Hall Data Center
- Continued working with Legal and JSI on Full Case implementation
- Built test environment for Firehouse application
- Worked on issues with Executime system
- Continued to work on provisioning of new File Server
- Upgraded license information for numerous applications
- Archiving monthly and weekly backup tapes
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

**Technical Services Division****High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
- Net Sight Network Monitoring application installed and upgraded
- 4 new computer installs , 5 laptops, 4 refurbished upgrades
- 0 Virus infections – 0 Trojan – 0 Malware
- 8 VOIP phone sets installed
- New Word Train the Trainer completed for PD
- TRACS – Currently monitoring units that are in production
- 491 trouble calls (12 call outs) for FPD, 31 video requests for FPD
- 13 trouble calls for FFD, 50 percent complete with updating training laptops
- Continued migration to new Telestaff, New World build and Airwatch project

May 2016

# FARMINGTON PUBLIC LIBRARY



**VISITORS**

Farmington Public Library: 25,540

POWER LIBRARY: 300

Materials checked out:

FPL: 26,199

Downloadable: 5,103

**FPL Computer users: 4,532**

**Farmington Public Library**

Number of days open: 28

Number of hours open: 242

**Power Library**

Number of hours open: 21

**Power Library computer users: 111**

**Public WiFi logins: 2,016**

**Total Number of Programs**


Farmington Public Library: 69

Power Library: 14

**Program Attendance**

Farmington Public Library: 2,225

Power Library: 300



Number of volunteers this month: 20

Number of volunteers this month last year: 35

Number of volunteer hours served this month: 54

Number of volunteer hours served this month last year: 91

**Administration**

- First Presidents meeting with athletic leagues to discuss field management.
- Held inaugural Cinco de Mayo at the Civic Center with 2500 attending.
- Finalist for \$280,000 River Stewardship Grant.
- Over 480,000 people accessed the Animas/Berg trail system in the past year.

<b><u>Aquatic Center</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>MAY FY16</u></b>	<b><u>MAY FY15</u></b>
Water Safety Instructor Course	7	14	0	0
Lifeguard Certification	20	20	1	0
Swimming Lessons	1,111	1,039	0	0
Public Swimming Single Payment (FAC)*	25,714*	27,856*	3,445*	2,627*
Pass Usage*	2,070*	1,904*	211*	164*
Aquacise (Lions)	5,191	5,194	447	463
Arthritis (Lions)	1,023	1,238	96	81

**Note:** FAC had 760 lap swimmers during the month of May. Lions had 304 lap swimmers and 286 participants for Water Therapy. We do not offer swimming lessons during May due to school group field trips. We had over 2,000 kids at the Aquatic Center for school field trips. Lake Farmington successfully opened on Friday, May 27th. Attendance at the lake has been outstanding with 8 of 10 days reaching max capacity!

\*These numbers are for FAC only.

<b><u>Bonnie Dallas Senior Center (BDSC)</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>MAY FY16</u></b>	<b><u>MAY FY15</u></b>
Congregate Meals Served	45,815	40,331	4,459	3,833
MOW Deliveries	29,561	29,384	2,315	2,828
Silver Fitness Center	9,323	8,274	887	912

**Note:** Currently, the Silver Fitness Center has enrolled 11 new members bringing the total to 939 members. BDSC received the full approval from the New Mexico Aging Long-Term Services Department (ALTSD) Capital Outlay Grants: \$23,000 for fitness equipment, \$14,640 for kitchen equipment, \$168,600 for various renovations, \$70,000 for vehicles purchase, and \$20,000 to improve code compliance. The 2016 Block Party will take place June 4, 2016, 8:00 to 2:00 p.m. which will feature Flea Market, Live Band, DJ Music, Face Painting, Food Vendors, and 50 craft booths...great buys and FUN.

<b><u>Civic Center</u></b>	<b><u>YTD FY16</u></b>	<b><u>YTD FY15</u></b>	<b><u>MAY FY16</u></b>	<b><u>MAY FY15</u></b>
Civic Center Attendance	93,368	85,475	13,425	9,841
Amphitheater Attendance	2,312	3,010	195	693
Room/Theater Rentals/Paid Events	593	636	62	70
Free Events/Meetings	539	494	57	58
Lions Wilderness Amphitheater	13	21	2	7
Total Civic Center Events	1,251	1,130	119	128
Total Amphitheater Events	13	21	2	7
Total Scheduled Events	1,385	1,151	121	135
Total No Shows/Canceled/Walk-In	1,090	1,074	126	131

<b><u>Crouch Mesa Community Center</u></b>	<b><u>YTD FY 16</u></b>	<b><u>YTD FY15</u></b>	<b><u>MAY FY16</u></b>	<b><u>MAY FY15</u></b>
Daily Use	3,356	3,922	324	470

**Note:** Staff is preparing for transition to Sycamore Park Community Center. Crouch Mesa Community Center last day of operation was May 27, 2016.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	1,449/1,195	1,428/1,243	129/166	119/181
O/S Return	40/20	46/22	1/1	4/3
Stray	2,132/1,703	2,020/1,461	218/194	198/163
Seized	70/8	100/8	11/1	11/3
Public S/N	675/596	561/435	87/45	77/37
Total Public S/N	1,871	996	132/116 Free	114/98 Free
<b>TOTAL</b>	<b>3,834/3,183</b>	<b>3,767/2,966</b>	<b>446/407</b>	<b>409/387</b>
<b>Outcomes Dog / Cat</b>				
Adopt	1,412/828	1,143/732	100/48	108/51
Transfer	1,095/711	1,299/740	124/60	68/108
Return to Owner (RTO)	673/43	642/67	59/5	71/3
Euthanized	544/1,252	353/1,234	40/127	50/107
Died	36/98	16/68	3/7	3/19
<b>TOTAL</b>	<b>3,624/2,889</b>	<b>3,671/2,857</b>	<b>315/237</b>	<b>300/288</b>

**Note:** In May we took in over 700 animals, we usually don't hit the 700 mark until July. Our adoption numbers for FY16 have already surpassed the total number from FY15. We have had several open positions in May which we hope to fill soon.

<b>Farmington Indian Center (FIC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
Indian Center Total Customers	35,574	35,154	4,606	3,478
Restaurant Customers	29,425	24,829	2,750	2,120

**Note:** May offered three community events and opportunities to share the region's American Indian culture and showcase Farmington's diversity; Cinco de Mayo Chihuahua Race. 150 participants and spectators, the Spring Mini-Contest Pow-Wow, 600 participants and visitors and the annual Memorial Day event Riverfest, 700 visitors at the centers sponsored exhibitions. An increase in FIC pow-wow attendance can be attributed to changing the venue to the Farmington Museum which was more visible to the public as it is located on Main Street. Forty volunteer hours were provided by community members in the month of May.

<b>Farmington Museum</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
Museum General Attendance	120,440	118,373	10,405	6,385

**Note:** The Farmington Museum opened the Gateway to Imagination art show on May 7th juried by Betty Ann Mocek. She is an artist, Professor of Art at Concordia University in Chicago, and Director of the University's Ferguson Art Gallery. Attendees enjoyed her gallery tour and discussion of the art and artists. The Museum closed the "Diyogi" Navajo blanket exhibit in preparation for the installation of the "Predators" show that will feature two combined exhibits from the University of Minnesota titled: Wolves and Wild Lands in the 21st Century and Peregrine Falcon: From Endangered Species to Urban Bird. The exhibit will have a members-only preview day on July 2nd and will open to the public on Sunday July 3rd for Freedom Days. E3 Children's Museum and Science Center and the Riverside Nature Center were in full school group tour mode in May for the end of school field trips.

### **Parks Operations**

**Parks Maintenance and Construction:** Summer annuals were planted in medians and various City landscapes. Landscape installation around Fire Station #1 is complete as well as construction and development of Lake Farmington Beach. Playground safety surfacing upgrades were completed at Colinas del Norte Park.

**Parks Maintenance and Construction (cont'd):** Preparation of river trails and parks for Riverfest weekend. Summer fertilization began throughout Parks and will continue into June.

**Full-Time Positions:** Bill Goelz and Fred Fausto have been hired as Parks Maintenance Worker I. Athena Yoe was promoted from a Parks Maintenance Worker I to Parks Foreman. Parks is currently in the process of hiring two Parks Maintenance Worker I positions.

**Lake Farmington:** Opened April 16th for 2016 season and will remain open through October 30. Fifty seasonal passes and 351 day passes have been sold since opening day.

**Special Events:** Crews provided support for 11 events including Cinco de Mayo, Riverfest, TGIF, Farmington HS and Piedra Vista HS Graduations.

**Graffiti Reports:** 97 graffiti reports were taken and all removals complete.

<b>Piñon Hills Golf Course (PHGC)</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
Golf Rounds	26,737	29,221	3,334	3,767
Pro Shop Sales	\$187,661	\$181,596	\$45,782	\$26,643
Food & Beverage Commission	\$29,501	\$33,866	\$3,417	\$3,524
Golf Revenue	\$706,260	\$766,460	\$91,099	\$122,575
Total Facility Gross Revenue	\$923,422	\$981,922	\$140,298	\$152,742

**Note:** May was a successful month overall, even with rounds down a bit. The API tournament, which is traditionally held at Piñon Hills at SJCC was only held at SJCC this year. That caused a loss of 844 rounds, but since the golf course was open those days, some of those rounds were recovered. The pro shop had a great month due to API purchasing all their prizes from us, as they've done in the past.

<b>Recreation Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
Racquetball Courts	9,261	8,287	664	498
Gym:				
• Open	5,986	5,763	454	627
• Programs	19,732	16,436	2,124	1,597
Customer Contacts (counter)	7,106	6,700	948	1,202
Special Events/Athletics				
• Riverfest 10K, 5K, 2-Mile Walk	310	370	310	370

**Note:** The Recreation Center was quite busy in May with the start of the Connie Mack World Series ticket sales along with getting the final preparations ready for the Summer Recreation Program to start in June. The staff also helped with the Salsa Competition at the PRCA's first Cinco de Mayo celebration on May 7th.

<b>Sycamore Park Community Center</b>	<b>YTD FY16</b>	<b>YTD FY15</b>	<b>MAY FY16</b>	<b>MAY FY15</b>
Adult Activities	7,294	7,992	264	896
Kid's Activities	11,384	12,412	329	448
Facility Rentals	700	759	57	61
Visiting Patrons	82,988	91,616	5,373	6,847
Spring Yard Sale Craft Fair			253	481
Mother Daughter Tea Party			85	88
Teen Night			12	18

**Note:** May was steady for Sycamore Park Community Center. We held three special events during the month of May including the Mother Daughter Tea Party, Spring Yard Sale and Craft Fair and Teen Night. The Mother Daughter Tea Party was a sold out event. Sycamore Park Community Center staff also assisted during the Cinco De Mayo Festival at the Farmington Civic Center with running games, crafts and breaking down event. Sycamore Park Community Center staff and Crouch Mesa Community staff are preparing for summer activities for the busy summer months.

**Statistics for the month:**

Calls for Service	7,082
Arrests	421 (46 DWIs)
Traffic Cites	778 (including written warnings)
Municipal Cites	107 (including Animal Control Citations)
Accidents	127 (0 fatal, 21 with injury, 59 property damage, 5 hit & run, 1 city vehicle, 41 on or involving private property, and 6 alcohol related)
Evidence Processed	456
Reports Taken	1,012
Code Violations	1,014

**Major Events and Accomplishments:**

In May, the Department began a series of Crisis Intervention Trainings. There will be a total of four, 40-hour training sessions that will train all of our officers in crisis intervention, which is a tactic that emphasizes techniques to deal with the mentally ill or other people in crisis. Officers were also required to attend a Gordon Graham presentation regarding Risk Management.

The Department assisted in several areas of the Ashlyne Mike investigation. It was reported that our Gang/Marshal Task Force Officers were instrumental in locating and detaining the suspect. The Department also participated in the subsequent funeral services, to include the funeral escort. This was a difficult time for all involved. I would like to commend Lisa Hutchens and her staff for managing the services at the Civic Center. They all did an excellent job and represented the City of Farmington exceptionally.

Throughout the month of May, the District Coordinator Unit was busy with several events. Some of these events were the Cinco de Mayo festivities, Just Move It at Berg Park, Safer New Mexico at Target, Child Safety Day, the Appleridge Senior Community Watch Meeting, and Riverfest.

Additionally, three DCU officers completed the grueling Law Enforcement Bicycle Association (LEBA) instructor course.

The Department hosted an Interview and Interrogation class. It is rare for us to be able to host a class like this, so we made sure to get most of our Detectives and Gang Officers in the training.

In May, Sergeant Kyle Dowdy and Sergeant Chad Byers graduated from Northwestern University's School of Police Staff and Command. They attended the training in Evanston, Illinois.

Also, after nearly 25 years of service with the Farmington Police Department, Deputy Chief Keith McPheeters retired. We wish him the best in his future endeavors.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Right-of-way map comments addressed; resubmitted right-of-way takes for Phase 2 and 3; will update other certifications after ROW is acquired. The Utility Certification and approval to proceed with appraisals was received from NMDOT. Appraisals in process - scheduled submittal for 1<sup>st</sup> set June 15<sup>th</sup>; Time Extension granted.
- Piñon Hills Boulevard Extension: Plat through the planning process in January, plat was recorded and right of way maps were hand delivered Feb. 5th. Feb. 5th. Comments are in the process of being addressed, submittal scheduled for May 11th. Awaiting Environmental comments. Single source request letter for adaptive traffic signal submitted Feb. 1st. Met with Armando Armendariz, NMDOT Division 5 Director on March 7th in Albuquerque; and, with his staff on March 15th in Santa Fe to discuss moving the project forward. Direction was to write two letters, both were submitted the last week of March. No comments from NMDOT.
- MOC Repaving – SMA to do survey work and design to solve drainage issues for Building Maintenance building, parking lot addition and resurfacing of entire site. SMA laying out additional 100 personal vehicle spaces and truck turnaround. Met with SMA and Julie Baird to review plans on Dec. 16th; Julie & SMA had action items on the list including getting with the affected departments. Comments return to SMA, secondary gate discussion still ongoing. Pavement design for parking areas complete. Meeting scheduled with SMA, Electric, Julie and Ed Smylie to discuss phasing May 6<sup>th</sup>; phasing cost estimate in process. Project underway, completion scheduled 3 months out.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – project awarded February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Pre-construction meeting held Tuesday, March 22<sup>nd</sup>. Submittal Package 1 was received Friday, March 4<sup>th</sup>. Submittal 1 was revised and resubmitted Tuesday, March 22<sup>nd</sup>. Notice to Proceed was Monday, May 2, 2016. To be completed July 1, 2016. Maintained Source Book and observed construction at NMDOT CN# F100200
- Piñon Hills / Farmington Ave Pedestrian Improvements: final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- Street Resurfacing: Cutler has repaved 29,185 SQY, 25% complete.
- SAFE ROUTES TO SCHOOL: Phase 1 -- Apache, McKinley and NE Elementary school sidewalks and Hawk signal – complete; AND, Phase 2 Infrastructure -- Animas and McCormick Elementary school sidewalks – complete; NMDOT and FHWA final re-inspection of both projects on January 20<sup>th</sup>, corrective repairs complete; final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests.
- Water projects: 4P Pump Station -- design completed, working on a new site location; English Road, Main St. to Arctic St. – construction complete; Foothills, Holmes to Lakewood – waterline replacement – construction 65% complete; Foothills, Main to Hill-n-Dale – waterline replacement – construction 5% complete; 20<sup>th</sup> Street, Schofield Ave to Hutton Ave – waterline replacement – construction 70% complete; 20<sup>th</sup> Street, Hutton Avenue to Main Street – waterline replacement – design completed, construction – summer 2016.
- 2P Waterline Project, Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA received environmental clearance by SHPO. - Design - 90% complete - City working with NMFA on loan ordinance - loan closing August 2016.
- Sewer projects: WWTP Phase III – project probable cost \$22 million – rebid opening June 21; Lift Station #9 Improvements – design 50% complete.
- Water and Sewer project: West Main, 4100' replacement - water and sewer: design complete; NMDOT permit approved; bid letting summer 2016; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 13 after-hour call-outs (38.75 hrs.); completed preventative maintenance on 12 control cabinets; responded to 126 NM One-Calls (38 utility location tickets); crews replaced 2 pedestrian push buttons at Dustin/20<sup>th</sup> following car accident, constructed new pedestrian push buttons at Main/English and replaced Type 1 traffic signal following accident at US 64 and CR6500. Crews also fabricated 107 new signs; conducted two traffic studies; maintained variable message boards at San Juan/Scott, Main/Piñon Hills and Piñon Hills/La Plata; generated aerial maps for work orders, traffic studies and traffic complaints; and implement work plan for “90-Day Flash” on three downtown signals; provide traffic control for 1<sup>st</sup> Annual PMS Diabetes Run/Walk.
- Streets: Heavy Equipment and Truck crews bladed 33,908 ft. of dirt streets using 46 hours and hauled materials as needed. Asphalt crews repaired 37 street cuts with hot mix asphalt and repaired 300 pot holes. Sweepers swept 1,615 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 48.5 CY of concrete.

**Ridership Numbers:**

Blue:	3001
Green:	1686
Purple:	1216
Red:	762
Yellow:	1574
Saturday:	274
Aztec:	534
Kirtland:	634
Bloomfield:	377
Dial A Ride	383

**Total Ridership this Month: 10,058**                      Last Year this Month 9,031                      Increase of 1,027  
**Total Ridership Year to Date: 57,089**                      Last Year this Month 54,780                      Increase of 2,309  
**The Red Apple continues to increase in Ridership!**

**Semester College Bus Passes**

New college passes are being printed and will be delivered to the college in August for the new semester.

**Advertising**

<b>Bus #</b>	<b>As of</b>	<b>Organization</b>
10275	22 Feb	CRC (Respect)
10276	22 Feb	CRC (Kindness)
10418	01 Apr	Public Library (Jolt Job Search)
10419	01 Jun	Public Library (Summer Reading)
10420	18 Jan	Downtown Association (Downtown Marketing)
10500	01 Jun	Aztec (River Blues Festival)
10501	01 Apr	Public Library (Jolt Job Search)
10502	02 Jan	Public Library (New ID Cards available)

**Ride Right Regional Vice President Visit**

The Ride Right Contractor Regional Vice President came to Farmington. With Ride Right undergoing a manager change at the Farmington office, the Vice President wanted to ensure a smooth transition. He spent three days in Farmington and met with Andrew Montoya and the General Services Director. He will be monitoring the transition and make adjustments as needed. At our request to make the lobby area more customer-friendly, he is sending his facilities manager to inspect, clean and remodel as needed. Overall, it was a productive meeting.

**FM 88.9 Navajo Ministry Radio Interview**

Invited by the Navajo Ministry Radio to talk about the Red Apple. The 15 minute interview allowed ample to time to discuss the various services and routes available. The station is the 3<sup>rd</sup> highest rated in Farmington.

**Riverfest**

110 total ridership for Riverfest. This year's goal was to increase ridership of the Red Apple Riverfest Express bus through the use of various marketing strategies. This consisted of placing visible signs with maps, times, Riverfest events schedule, map of park, and fares at each bus stop location. The public was happy with the service as numerous riders thanked the driver for the service, especially from the overflow parking area at the museum to the park.

**Farmington Lake**

The Red Apple is providing service to the lake without disruption of any of the bus services. The ride is fared at the local rate instead of the out of town rate. The bus has serviced the route for a week but has yet to have any riders to the lake. The route may require more advertising to get the word out. Plan to work with the Parks Department for advertising the lake and route.

**Come out and Ride the Red Apple!**



### Training Statistics

Training Sessions: 22

Number of Employees Trained: 472

New Employee Orientation, Incident Reporting, Employee Drug & Alcohol, Hazard Recognition, CPR/First Aid, Fall Protection, Fire Extinguishers.



**June is National Safety Month.**

### Noteworthy Safety Activities

- Completed Aquatics facilities, Senior Center, annual EHS inspections.
- Attended and assisted with Department/Division safety meetings.

### Spot Inspections

